



DEPARTMENT OF
CAREER SERVICES

Workforce Issuance

100 DCS 06.103

☐ Policy ☒ Information

To: Chief Elected Officials
MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
MassHire Department of Career Services

Date: June 8, 2020

Subject: **Urgent Action Required: Local Area Single Point of Contact Designation Needed**

Purpose: To request that MassHire Workforce Areas to assign a Single Point of Contact (SPoC), as well as a backup, for the Humanitarian Food Service Employment component of the COVID-19 Disaster Dislocated Worker Grant Project.

Background: The Department of Labor (DOL) awarded Massachusetts/MassHire Department of Career Services (MDCS) \$6.9 million in disaster relief funding to address the impact of the COVID-19 pandemic. A majority of the funds will be used for food service relief. Food preparation and delivery is critical in support of the Commonwealth's elderly and other populations. With grant funds, displaced food service workers will be temporarily re-employed in support of larger food preparation and distribution efforts. While the employer of record will be Snapchef, **MassHire Career Centers will be instrumental in recruiting and identifying eligible grant participants to fill these critical positions.** To best coordinate the process, we ask that each MassHire Workforce Area designate 1 staff member to be the SPoC and 1 backup to work closely with Snapchef regional staff.

A **webinar** outlining the project, requirements and process will be offered **Thursday, June 11th**, via WebEx (details to follow), to familiarize individuals with the operations of this grant. A policy with pertinent guidance, forms and templates is forthcoming.

- ❖ *Note: please continue to encourage your local food service organizations to apply to be worksite application deadline is June 10. Link to the website: [COVID-19 Disaster Recovery DWG](#) ; link to the application: [COVID-19 Disaster Recovery Dislocated Worker APPLICATION](#)*

Action

Requested: Please assign two individuals (1 primary, 1 backup) as SPoCs for this project. Please forward the individuals names, email addresses and telephone numbers to Leslie Seifried at Leslie.Seifried@detma.org by noon on Wednesday, June 10th.

Effective: Immediately