

Please complete your application here. This document is an outline, showing all the questions in the application.

PART ONE: ORGANIZATION INFORMATION

- Project name
- Organization name
 - Private, nonprofit, government
- Worksite address (e.g., 15952 Sandalwood Creek Drive)
- City or town in which worksite is located (e.g., "Hingham")
- Contact name
- Contact email
- Contact phone

PART TWO: PROJECT DETAILS

- Which regions in Massachusetts will be served by the work? Please select all that apply.
 - All of MA
 - Cape Cod & the Islands
 - Central Massachusetts
 - Greater Boston
 - North Shore
 - South Shore
 - Western Massachusetts
- Select the Personal Protective Equipment (PPE) needed for new hires.
 - Face masks
 - N-95 masks
 - Face shields
 - Plastic disposable gloves
 - Other
- Select the estimated number of positions open for each occupation.

[illegible]

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- Select how many hours per worker per week are associated with each occupation.

[illegible]

- Select the hourly wage range associated with each occupation.

[illegible]

- What is the expected duration of the emergency employment?
 - Fewer than 4 weeks
 - 4 weeks
 - 8 weeks
 - 12 weeks
 - 16 weeks
 - 18 weeks
 - 24 weeks
 - More than 24 weeks
- When can your organization start accepting new hires through this program?
 - Immediately
 - Within 1 -2 weeks of worksite selection
 - Within 3 - 4 weeks of worksite selection
- Why is your organization submitting this application? Please check all that apply
 - Extraordinary increase in demand for services
 - Fewer resources available to support our mission
 - No revenue to hire additional employees
 - Other
- Will individuals from any of the populations listed below be hired as a result of this work? In other words, will this project result in the hiring of chronically unemployed individuals, elders, veterans, etc?
 - Chronically unemployed individuals
 - Disabled individuals
 - Elders
 - Individuals experiencing homelessness
 - Individuals in recovery from a substance use addiction
 - Individuals who have exhausted their Unemployment Insurance benefits
 - Migrant seasonal farmworkers
 - Previously incarcerated individuals
 - Veterans
 - Youth
 - None of these
 - Other
- Will the work undertaken *serve* any of the populations listed below? In other words, will this project support quality for chronically unemployed individuals, elders, veterans, etc?
 - Chronically unemployed individuals
 - Disabled individuals
 - Elders
 - Individuals experiencing homelessness
 - Individuals in recovery from a substance use addiction
 - Individuals who have exhausted their Unemployment Insurance benefits
 - Migrant seasonal farmworkers
 - Previously incarcerated individuals

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- ☐ Veterans
 - ☐ Youth
 - ☐ None of these
 - ☐ Other
- What is the *minimum* level of education needed for new hires for this project, generally?
Please check all acceptable levels of education.
 - ☐ Less than high school
 - ☐ High school/HiSET/GED
 - ☐ Some college
 - ☐ Two-year degree
 - ☐ Four-year degree
- Which professional certifications are needed for new hires for this project? Please check all professional certifications required.
 - ☐ ServeSafe Food Handler
 - ☐ ServeSafe Manager
 - ☐ General Food Safety Certificate
 - ☐ Other
- What other training is necessary, generally, for new hires?
- What other requirements can new hires expect? Please check all requirements which apply.
 - ☐ Overnight hours
 - ☐ Weekend hours
 - ☐ Ability to lift up to 20 pounds
 - ☐ Ability to lift up to 50 pounds
 - ☐ MA driver license in good standing
 - ☐ Long periods of continuous standing (more than 1 hour)
 - ☐ None
 - ☐ Other
- Select the requirements needed for employees to be present on the worksite.
 - ☐ Background check (CORI)
 - ☐ Drug test
 - ☐ Employee orientation
 - ☐ Physical exam by a primary care doctor
 - ☐ Tetanus shot
 - ☐ Other
- What supplies are needed to perform job functions, excluding PPE?
 - ☐ Uniforms
 - ☐ Other
- Is your organization receiving assistance through FEMA?
 - ☐ Yes
 - ☐ No

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PART THREE: PROJECT NARRATIVE

- List any community organizations, businesses, & government organizations which will collaborate on this work. If there are none, please type, "N/A."
- What is the specific objective of this work? (e.g., "Deliver food to 100+ seniors in Leominster through July 2020."). Your response doesn't need to be longer than a sentence or two.
- How will the work undertaken provide humanitarian relief to those affected by the COVID-19 pandemic?
- What are the steps to implementation?