

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

MassWorkforce Issuance

100 DCS 14.217

☐ Policy

☒ Information

To: Chief Elected Officials
Workforce Development Board Chairs
Workforce Development Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Olga Yulikova, Director
Senior Community Services Employment Program (SCSEP)
Executive Office of Elder Affairs

Date: March 2, 2018

Subject: Senior Community Services Employment Program (SCSEP) – Department of Career Services (DCS) Cross Training Sessions

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators, and other WIOA local workforce partners of the Senior Community Services Employment Program (SCSEP) and the Department of Career Services (DCS) training scheduled for Career Center and SCSEP staff. Training sessions are being conducted in March of 2018.

Background: The Department of Career Services, in conjunction with the Senior Community Services Employment Program will be conducting *live training sessions via video conferencing* in March relative to SCSEP and DCS Programs. These sessions will provide career center and SCSEP staff with fundamental knowledge of each agencies' programs to facilitate appropriate referrals for assisting Career Center older worker customers. The training will cover topics such as:

- Career Center Programs
- SCSEP Programs and Resources
- Basic Eligibility
- Customer Flow / Referral Process

DATE	CAREER CENTER LOCATION & TIME	CAREER CENTER ADDRESS	LINK TO REGISTER
Tuesday March 13	ValleyWorks 10:00am – 11:00am	255 Essex Street Lawrence, MA 01840	https://www.eventbrite.com/e/senior-community-services-employment-program-scsep-and-department-of-career-services-dcs-cross-tickets-28788817127
	North Shore 10:00am – 11:00am	70 Washington Street Salem, MA 01970	https://www.eventbrite.com/e/senior-community-services-employment-program-scsep-and-department-of-career-services-dcs-cross-tickets-43706613658
	Quincy 10:00am – 11:00am	152 Parking Way Quincy, MA 02169	https://www.eventbrite.com/e/senior-community-services-employment-program-scsep-and-department-of-career-services-dcs-cross-tickets-43713192335
Thursday March 15	Workforce Central 11:00am – 12:00pm	340 Main Street, Suite 200 Worcester, MA 01608	https://www.eventbrite.com/e/senior-community-services-employment-program-scsep-and-department-of-career-services-dcs-cross-tickets-43713626634
	Fall River 11:00am – 12:00pm	446 North Main Street Fall River, MA 02720	https://www.eventbrite.com/e/senior-community-services-employment-program-scsep-and-department-of-career-services-dcs-cross-tickets-43713813192

*Additional virtual and webinar sessions will be scheduled, as needed.

Action

Requested: Please disseminate this information and assure that all appropriate staff register for their choice of training session. Staff must register for the appropriate session through the Eventbrite links above.

Copies of the training materials will be sent to all participants.

Please ensure that all staff register early for their preferred training location and date and arrive on time as training sessions will begin promptly.

Inquiries: Please direct all questions to Rosemary Alexander at Rosemary.Alexander@MassMail.State.MA.US and be sure to reference this MassWorkforce Issuance number with your inquiry.