

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

MassWorkforce Issuance

100 DCS 14.224

☐ Policy

☒ Information

To: Chief Elected Officials
Workforce Development Board Chairs
Workforce Development Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Olga Yulikova, Director
Senior Community Services Employment Program (SCSEP)
Executive Office of Elder Affairs

Date: April 25, 2018

Subject: Senior Community Services Employment Program (SCSEP) – Department of Career Services (DCS) Cross Training Sessions

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators, and other WIOA local workforce partners of the Senior Community Services Employment Program (SCSEP) and the Department of Career Services (DCS) training scheduled for Career Center and SCSEP staff.

Background: The Department of Career Services, in conjunction with the Senior Community Services Employment Program, will be conducting a *live training session via video conferencing* in May relative to SCSEP and DCS programs. This session will provide career center, SCSEP and partner staff with fundamental knowledge of each agencies' programs to facilitate appropriate referrals for assisting Career Center older worker customers. The training will cover topics such as:

- WIOA/Career Center Programs
- SCSEP Programs and Resources
- Basic Eligibility
- Customer Flow / Referral Process

DATE	CAREER CENTER LOCATION & TIME	CAREER CENTER ADDRESS	LINK TO REGISTER
Wednesday May 9, 2018	BerkshireWorks Career Center 1:00pm – 2:00pm	160 North Street Pittsfield, MA 01201	https://www.eventbrite.com/e/scse-p-dcs-cross-training-tickets-45488031928

*Additional virtual and webinar sessions will be scheduled, as needed.

Action

Requested: Please disseminate this information and assure that all appropriate staff register for this training session through the Eventbrite link above.

Copies of the training materials will be sent to all participants upon registration.

Please ensure that all staff register early for the training and arrive on time as the training session will begin promptly.

Inquiries: Please direct all questions to Rosemary Alexander at Rosemary.Alexander@MassMail.State.MA.US and be sure to reference this MassWorkforce Issuance number with your inquiry.