



Workforce Issuance

100 DCS 14.271

☐ Policy ☒ Information

To: Chief Elected Officials
MassHire Workforce Board Chairs
MassHire Workforce Board Directors
Title I Administrators
MassHire Career Center Directors
Title I Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
MassHire Department of Career Services

Joan Phillips, Assistant Commissioner
Massachusetts Rehabilitation Commission

Date: March 11, 2019

Subject: **Massachusetts Rehabilitation Commission and MassHire Department of Career Services Cross Training Sessions – Sessions Added for March & April**

Purpose: To notify MassHire Workforce Boards, MassHire Career Center Operators, and other workforce partners of the Massachusetts Rehabilitation Commission (MRC) and MassHire Department of Career Services (MDCS) training scheduled for Career Center, MRC and partner staff. Additional training sessions are being conducted in March and April of 2019.

Background: The MassHire Department of Career Services, in conjunction with the Massachusetts Rehabilitation Commission will be conducting training sessions relative to MDCS and MRC programs. These sessions will provide career center, MRC and partner staff with fundamental knowledge of each agencies' programs to facilitate appropriate referrals for assisting career center customers with disabilities.

The training will cover topics such as:

- WIOA/Career Center Programs
- MRC Programs and Resources
- Basic Eligibility
- Customer Flow / Referral Process

Date	Location All sessions 9-12pm	Address and Room info	Link to Register
Friday, March 29 th	C.F Hurley Building	19 Staniford Street Gazda Room – 4 th Floor Boston, 02114	https://www.eventbrite.com/e/mrcmdcs-cross-training-session-boston-tickets-56148427458
Wednesday, April 3 rd	MA Division of Fisheries and Wildlife (MassWildlife)	1 Rabbit Hill Road, Westborough, 01581	https://www.eventbrite.com/e/mrcmdcs-cross-training-session-westborough-tickets-56147373305

Action

Requested: Please share this issuance with all appropriate staff and ensure that staff involved with providing program services to persons with disabilities register for this training.

Staff must register for this training in advance through EventBrite by clicking on the appropriate training session link. Attendees are encouraged to arrive on time as training sessions will begin promptly.

Effective: Immediately

Inquiries: Please direct all questions to Rosemary Alexander at Rosemary.Alexander@detma.org. Please reference this MassHire Department of Career Services Workforce Issuance number in your inquiry.