



# Workforce Issuance

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☐ Policy ☒ Information

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**To:** Chief Elected Officials  
MassHire Workforce Board Chairs  
MassHire Workforce Board Directors  
Title I Administrators  
MassHire Career Center Directors  
Title I Fiscal Officers  
MDCS Operations Managers

**cc:** WIOA State Partners

**From:** Alice Sweeney, Director  
MassHire Department of Career Services

**Date:** May 29, 2019

**Subject:** **Promising Practices that Support Accurate Fiscal Tracking and Reporting – Webinar**

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**Purpose:** To notify MassHire Workforce Boards, MassHire Career Center Operators and other local workforce partners of the [Promising Practices that Support Accurate Fiscal Tracking and Reporting](#) webinar offered through WorkforceGPS scheduled for Tuesday, June 18<sup>th</sup> from 1:00 – 2:30.

**Background:** Accurate fiscal tracking and reporting is important for telling the Trade Adjustment Assistance (TAA) Program and other workforce programs' stories, effective program management, and being good fiscal stewards. Hear from Florida, Georgia, and the MassHire Hampden County Workforce Board about their fiscal tracking systems and successes. The webinar will also have discussion of accrual accounting which is the required reporting method for federal grants.

An account is required before registering for a WorkforceGPS event. Click [here](#) to create a free account.

**Action**

**Requested:** Please share with managers, staff and partners as appropriate.

**Effective:** Immediately