



Workforce Issuance

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☐ Policy ☒ Information

To: Chief Elected Officials
MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
MassHire Department of Career Services

Date: October 16, 2020

Subject: **MDCS and MDCS Veteran Services – Premier 10 Level Training**

Purpose: To notify MassHire Workforce Boards, MassHire Career Center Directors, Operation Managers, IT Coordinators, Lead BSRs and other local workforce partners of MassHire Premier 10 Level Training scheduled for **Thursday, October 22nd from 1:00pm – 2:30pm and Tuesday, October 27th from 9:00am – 10:30am.**

Background: As a result of the COVID-19 Pandemic, virtual technologies have been identified to assist with the adaptation of virtual business services that connect job seekers to re-employment opportunities through real time job fairs. In order to develop, create, and report on full circle hiring, technology is needed to make this connection.

MassHire Department of Career Services (MDCS) and MassHire Veteran Services have developed, and will offer Premier 10 Level Training on the following topics:

- Creating Events
- Creating Sub Events
- Overview from employer and jobseeker POV
- Data Entry into MOSES

The Premier 10 Level training sessions will be held on the following dates:

- Thursday, October 22 @ 1:00pm – 2:30pm
- Tuesday, October 27 @ 9:00am – 10:30am

Action

Requested: Register for this training in advance through Eventbrite* by clicking on the Premier Training on the Workforce System Staff Training page on Mass.gov:

<https://www.mass.gov/service-details/mdcs-virtual-job-fairs-premier>

After registering on Eventbrite, registrants will receive WebEx login details located in the Eventbrite confirmation emails.

To check if there have been any training cancellations, please call the MassHire Department of Career Services Training and Meeting Message Line at 617-626-5250.

Inquiries: Please direct inquiries to Chris Mills at Chris.Mills@DETMa.ORG.

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