



# Workforce Issuance

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**100 DCS 14.614**

☐ Policy ☒ Information

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**To:** MassHire Workforce Board Chairs  
MassHire Workforce Board Directors  
MassHire Career Center Directors  
MassHire Fiscal Officers  
MassHire DCS Operations Managers

**cc:** WIOA State Partners

**From:** Beth Goguen, Director  
MassHire Department of Career Services

**Date:** May 14, 2025

**Subject:** **Public Adult Education/ACLS English Language Learner's GED Pilot Program**

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**Purpose:** To notify MassHire Workforce Boards, MassHire Career Center Operators and other local workforce partners that the Public Adult Education/Adult and Community Learning Services (ACLS) has announced an English Language Learners' GED pilot program where GED test takers whose English is not their primary language can request extended time on the test.

**Background:** Public Adult Education is a state-supported system that provides no-cost education for adult learners across the state. Their programs bridge the gap between living and learning. They make it possible for anyone in Massachusetts - no matter who they are or where they are in their life story - to pursue an education and advance in their careers.

Adult and Community Learning Services (ACLS) is the voice of the Public Adult Education system in Massachusetts. Besides setting professional standards and

providing funding, they promote Public Adult Education as a catalyst for individual achievement, social justice, and equitable economic development.

### **Massachusetts English Language Learners Pilot Program**

If English is not an individual's primary language, they may qualify for additional time on their GED test taken in English. The test takers should follow the process described below to request extended time on the test.

Within the testing process there is an opportunity to click on "*Do you need modified testing (accommodations) for your test?*" which is found under Notifications in the individuals account and then should follow the accommodations process.

Individuals will need to submit a letter from their adult education program, or from an organization such as an employer, religious organization or other agency, certifying that English is not their primary language and they will benefit from additional time. This letter must be on the organization's letterhead and as well as signed, and dated, by someone at the organization.

#### **Action**

**Required:** Please share with managers, staff, partners and customers as appropriate.

**Effective:** Immediately.