

Commonwealth of Massachusetts
MassHire Department of Career Services
Veteran Employment & Training Services

2020

PERFORMANCE INCENTIVE AWARD NOMINATIONS

Deadline: August 28, 2020

General Information

MassHire Department of Career Services encourages your participation in the FFY 2020 Veterans Employment and Training Services (VETS) *“Performance Incentive Awards”*.

The award recognizes the entire staff of a MassHire Career Center, not just a Veterans’ Services Unit or Veterans’ staff, that demonstrate excellence and dedication in the provision of quality employment, training and placement services to U.S. Veterans and other eligible persons.

The Performance Incentive Award recognizes a MassHire Career Center Team that has made a substantial contribution or Best Practices to:

- a. Improve and modernize placement services and employment outcomes as well as training opportunities for Veterans and other eligible persons.
- b. Reward and celebrate excellence in the provision of “Priority of Service” and integration of services to Veterans and other eligible persons at the MassHire Career Center.
- c. Establish strong working partnerships with other Veteran organizations and/or the community at large to improve services to Veterans and other eligible persons.

CRITERIA FOR NOMINATION

To be considered eligible for a *“Performance Incentive Award”* nomination a MassHire Career Center must:

- a. Provide employment, training, and placement services to Veterans under the Jobs for Veterans State Grant (JVSG).

NOTE: Nominees may include a MassHire Career Center that does not have a Veteran Employment Representative on site. The Workforce Development Area may submit a nomination that includes all the MassHire Career Centers operated in the area.

NOMINATION PROCESS

Nominations must be submitted by close of business Friday August 28, 2020, via email to: Brian.J.Ottlinger@detma.org. The nomination process consists of the following:

- a. The Nomination package must be submitted electronically no later than close of business Friday, August 28, 2020.
- b. The Nomination activity should cover the period October 1, 2019 – September 30, 2020
- c. The Nomination narrative is limited to three (3) pages double-spaced (11 font) that should include Nominee Information as well as, Nominator information.
- d. Supporting documentation is limited to five (5) pages.

AWARDS

Up to four awards will be made in order of ranking:

GOLD:	\$11,000
SILVER:	\$ 8,500
BRONZE:	\$ 6,500
RISING STAR:	\$ 4,644

SELECTION CRITERIA

Completed nominations will be reviewed and ranked by Veterans Employment and Training Central Programs Units. Monetary Incentive Awards will be made to the four highest scoring MassHire Career Centers. Awards will be announced on Friday September 18, 2020.

Use of funds: Funds will be awarded to the fiscal agent for distribution of funds to the recognized MassHire Career Center(s) within the Workforce Development Area for specific Career Center needs such as but not limited to: computer hardware/software; resource room or library materials; transfer to training accounts; or other office-wide uses to promote priority of services to Veterans. **Please Note: no portion of the award monies may be used for administrative costs.**

Contracts must be issued no later than September 30, 2020. All funds must be expended by December 31, 2020.