



# Workforce Issuance

---

**100 DCS 15.129**

☐ Policy ☒ Information

---

**To:** Chief Elected Officials  
MassHire Workforce Board Chairs  
MassHire Workforce Board Directors  
MassHire Career Center Directors  
MassHire Fiscal Officers  
MassHire DCS Operations Managers

**cc:** WIOA State Partners

**From:** Diane Hurley, Acting Director  
MassHire Department of Career Services

**Date:** September 7, 2023

**Subject:** **Transition Assistance Program for Veterans**

---

**Purpose:** To notify MassHire Workforce Boards, MassHire Career Center Operators, and other workforce partners of the Transition Assistance Program (TAP) through the U.S. Department of Labor (DOL), Veterans' Employment and Training Service (VETS) offered to U.S. military personnel transitioning to civilian life.

**Background:** Every year, approximately 200,000 men and women leave U.S. military service and return to life as civilians, a process known as the military to civilian transition. The Transition Assistance Program (TAP), provided under [10 U.S.C. 1144](#), is a cooperative interagency effort among the Department of Labor, and the Departments of Defense, Education, Homeland Security and Veterans Affairs, the Small Business Administration and the Office of Personnel Management.

## **TAP Curriculum Resources**

### **eLearning**

TAP eLearning curriculum is designed to provide service members who are unable to attend TAP in-person, due to military necessity and upon approval by their TAP manager/counselor, with the ability to fulfill their TAP obligations. The eLearning is available to transitioning service members, Veterans, and their spouses through the DoD Transition Online Learning (TOL) system.

[Access the TAP Online Curriculum \(TAPevents.mil\)](https://tapedvents.mil)

### **VETS Resource Guide**

The VETS Resource Guide is a quick reference collection of employment related resources, organized alphabetically within major topic headings, to quickly find and access the resources discussed in workshops as well as other important resources available to assist in reaching full potential in the workplace.

[VETS Resource Guide \(PDF\)](#)

## **TAP Training**

### **Employment Fundamentals of Career Transition (EFCT)**

EFCT is a one-day foundational workshop that introduces the essential tools and fundamentals needed to evaluate post-separation career options, search for employment, and identify actions to assist in becoming the best competitor for the best fit career.

[EFCT Materials](#)

### **Wounded Warrior and Caregiver Employment Workshop (WWCEW)**

WWCEW offers wounded, ill, or injured transitioning service members, and those in the IDES process an alternative to fulfill their DOL one-day EFCT requirement. It is self-paced, blended eLearning, fully accessible and 508 compliant. Caregivers can also benefit from taking this course.

- Register for the eLearning modules.

[WWCEW Registration](#)

- Register for the instructor-led virtual Discussion and Activity Sessions (DAS) for questions while you are taking WWCEW.

[DAS Registration](#)

- Department of Labor Employment Workshop (DOLEW)

VETS offers DOLEW, a two-day employment-focused workshop on best practices in career employment, including in-depth training to build an effective resume, network, and search for employment, learn interview skills and identify negotiation know-how.

[DOLEW Materials](#)

Career and Credential Exploration (C2E)

C2E offers a unique opportunity for participants to complete a personalized career development assessment to identify occupational interest and ability. Participants are guided through a variety of career considerations including labor market projections, education, apprenticeships, certifications, and licensure requirements.

- [C2E Participant Guide \(PDF\)](#)
- [C2E Presentation \(PDF\)](#)

**Employment Navigator and Partnership Pilot**

Launched at pilot sites worldwide, the ENPP is designed to provide one-on-one assistance to transitioning service members, and their spouses, delivering employment and training needs outside of the traditional DOL TAP instruction.

[Learn More About ENPP](#)

**Action**

**Requested:** Please share with all managers, staff, partners and Veteran customers as appropriate.

**Effective:** Immediately.