

**Commonwealth of Massachusetts
MassHire Department of Career Services
Jobs for Veterans State Grant**

2026

PERFORMANCE INCENTIVE AWARD NOMINATIONS

Extended Deadline: July 10, 2026

GENERAL INFORMATION

The MassHire Department of Career Services appreciates your participation in the FFY 2026 Jobs for Veterans State Grant (JVSG) *“Performance Incentive Awards”*.

The award recognizes the entire staff of a MassHire Career Center, not just a Veterans’ Service Unit or Veterans’ staff, that demonstrate excellence and dedication in the provision of quality employment, training and placement services to U.S. Veterans and other eligible persons.

CRITERIA FOR NOMINATION

To be considered eligible for a *“Performance Incentive Award”* nomination a MassHire Career Center must provide employment, training and placement services to Veterans under the Jobs for Veterans State Grant (JVSG).

NOTE: Nominees may include a MassHire Career Center that does not have a Veteran Employment Representative on site. The local workforce area may submit a nomination that includes all the Career Centers operated in the area.

NOMINATION FORM

The JVSG Incentive Award Nomination Form (Attachment B) must be completed in full. The nomination form contains a series of questions that should be addressed clearly and thoroughly, with responses that highlight measurable impact, effective practices, and quality service delivery.

NOMINATION PROCESS

Nominations must be submitted by close of business on Friday, July 10, 2026, via email to: Chris.Mills@mass.gov and Robert Doucette Robert.Doucette@mass.gov

The nomination process consists of the following:

- a. The nomination package must be submitted electronically no later than close of business Friday, July 10, 2026.

- b. The nomination activity should cover the period July 1, 2025 – June 30, 2026.
- c. The nomination narrative is limited to three (3) pages that should include nominee information.
- d. Supporting documentation may also be included.

AWARDS

Up to three awards will be made in order of ranking:

GOLD:	\$ 15,000
SILVER:	\$ 10,300
BRONZE:	\$ 6,394

SELECTION CRITERIA

Completed nominations will be reviewed and ranked by a selection committee. Monetary Incentive Awards will be given to the three highest scoring Career Centers. Awards will be announced on Wednesday, July 29, 2026.

Use of funds: Funds will be awarded to the fiscal agent for distribution of funds to the recognized MassHire Career Center(s) for specific Career Center needs such as but not limited to: computer hardware/software; resource room or library materials; transfer to training accounts; or other office-wide uses to promote priority of services to Veterans. **Please Note: no portion of the award monies may be used for administrative costs.**

Note: post-award, local areas that are selected for an incentive award and have policies in place that require administrative charges to be applied, must inform lisa.j.caissie@mass.gov via email of the amount of administrative costs applicable to the incentive award. The local area will be allowed to submit a separate request to MDCS for reimbursement of administrative costs. Detailed instructions related to filling out the payment voucher with applicable phase codes for reimbursement of the incentive award and administrative costs will be provided during the award notification process.

Local areas must obligate the incentive award funds by August 25, 2026. All funds must be expended no later than December 31, 2026.