



Workforce Issuance

100 DCS 22.127

☐ Policy ☒ Information

To: Chief Elected Officials
MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Diane Hurley, Acting Director
MassHire Department of Career Services

Date: January 17, 2023

Subject: **New Funding Available for MassHire Apprenticeship Subject Matter Experts**

Purpose: To notify MassHire Workforce Boards, MassHire Career Center Operators, and other local workforce partners of new funding available for MassHire Apprenticeship Subject Matter Experts.

Background: Funding is available through the State Apprenticeship Expansion 2020 grant to provide at least \$500K to MassHire through June 30, 2023, for a minimum .25 FTE of existing staff to be Subject Matter Expert(s) of Registered Apprenticeship. Funding for this opportunity will be used to expand the capacity to engage employers and connect jobseekers to Registered Apprenticeship.

Funding will support the following activities related to expanding access to apprenticeship opportunities for jobseekers and employers:

- Conduct employer outreach regarding Registered Apprenticeship.

- Recruit and refer jobseekers to apprenticeship opportunities.
- Refer employers to Division of Apprenticeship Liaisons.
- Host at least one large employer event to market Registered Apprenticeship.
- Track referrals and employer outreach activity in MOSES.
- Attend virtual” Train the Trainer” monthly meetings hosted by DAS
- Provide a narrative report to DAS on a summary of activities through June 30, 2023, including employer outreach, referrals, and apprenticeship placements.

Local areas that are interested in this funding opportunity must submit a scope of work and budget request form on or before January 20, 2023.

There will be a Q&A session related to the available funding and assistance to complete the scope of work and budget request form.

Q&A Session: Apprenticeship Funding Enhancement for MassHire Subject Matter Experts

Date: Wednesday, January 18, 2023

Time: 9:00 a.m. - 10:00 a.m.

Link: [Click here to join the meeting](#)

Meeting ID: 241 986 386 091

Passcode: SyvYMX

[Download Teams](#) | [Join on the web](#)

Action

Requested: Please share with managers, staff, and partners as appropriate

Effective: Immediately

Inquiries: Please contact [Patrick Mitchell](#) or [Angela Prince](#) with questions related to this funding opportunity.

Attachments: A- Scope of Work Template
B- Budget Request Form