Action Requested: Please submit Scope of Work submissions to Patrick Mitchell on or before Friday, January 20, 2023

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| MassHire Workforce Area Name: |  |
| MassHire Career Center Name: |  |
| Contact Name and Email Address: |  |
| Apprenticeship capacity building activities to preform by June 30, 2023:  | * Conduct employer outreach and include information regarding Registered Apprenticeship (e.g. digital marketing materials, DAS calendar of virtual employer events, Tax Credit information, etc); refer employers to DAS Apprenticeship Liaison staff as appropriate
* Host at least one large outreach event to market Registered Apprenticeship to local employers
* Recruit and refer jobseekers for Apprenticeship Opportunities, targeting underemployed and DWs
* Report in MOSES monthly: Employer touches, referrals, and events (in-person or virtual); Jobseekers referred to apprenticeship opportunities
* Provide “close out” narrative to DAS regarding progress including any employer outreach names and event descriptions
* Attend virtual “train the trainer” monthly meetings hosted by DAS
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| Additional activities to preform by June 30, 2023: |  |
| Anticipated outcomes resulting from the use of funds to expand capacity for apprenticeship:  |  |