

Attachment C  
Massachusetts Commission for the Blind  
Individual WIOA Partner ISA Summaries

Funding provided through this ISA shall be used in the following manner:

A. Funds will be distributed to each Local Area using a methodology based upon the proportion of shared customers between MCB and each Local Area as identified through MCB's Case Management System. These amounts have been negotiated with each Local Area by MCB's regional directors. Funds will be utilized consistent with WIOA infrastructure funding requirements for WIOA mandated MCC partners and to implement the requirements of this ISA, including the use of funds for cubicle space usage and to update/enhance assistive technology and accommodations available to MCB consumers seeking services at the MCCs. The table below shows the distribution of infrastructure costs by local area:

MassHire Workforce Area	FY19 Funds per Workforce Development Board
Berkshire	\$1,009.00
Franklin/Hampshire	\$1,750.00
Hampden County	\$7,475.00
Central MA	\$4,240.00
North Central MA	\$2,000.00
Greater Lowell	\$2,500.00
Merrimack Valley	\$3,050.00
Metro North	\$4,375.00
North Shore	\$3,000.00
Brockton Area	\$3,900.00
Metro SW	\$5,805.00
South Shore	\$6,500.00
Bristol	\$5,118.00
Cape and Islands	\$1,300.00
Greater New Bedford	\$1,943.00
Boston	\$13,735.00
<b>Total</b>	<b>\$67,000.00</b>

Section A - D describes the agreement made between the WIOA State Partners (MDCS and MCB) for an integrated service delivery structure at the MCCs. Shared costs (not included as part of this ISA) provided by MCB support the integrated service delivery structure outlined below. Section A - D is reflective of agreements made in the local umbrella MOUs.

A. Responsibilities of State Partners (MDCS and MCB):

- MCB and MDCS will jointly review any proposed amendments to the local area Memorandum of Understanding (MOU) and provide feedback in order to ensure alignment with the purpose, goals and expected outcomes of this ISA.

Responsibilities of MDCS

- Distribute and manage funds provided under this ISA to support the coordinated efforts at the MCCs to ensure job driven career and service pathways for shared MCB and MDCS customers, as well as the general operation of the MCCs consistent with WIOA sec. 121(h), sec. 121(1), WIOA Regulations 20 CFR 678, and Subpart E 20CFR 700 - 760 which requires that MCC partners contribute jointly to fund infrastructure costs, and use a portion of the funds available to support the programs, activities and services operated through a local comprehensive MCC.

Responsibilities of MCB

- MCB will provide infrastructure funds to MDCS under this ISA as required by WIOA sec. 121(h), sec. 121(I), WIOA Regulation 20 CFR 678, and Subpart E 20 CFR 700-760.
- To ensure infrastructure funds are in accordance with Federal costs principles and uniform guidance and are allowable, reasonable, necessary, and allocable.
- MCB infrastructure funds will be reviewed periodically and reconciled against actual costs incurred and adjusted as needed.

B. Responsibilities of Regional/Local Partners (MCCs and regional offices):

- Work together to implement the local area umbrella MOU for each region effective July 1, 2018.
- Support the partnership between MCB regional offices and MCCs (roles, responsibilities, customer referrals, mutual joint programming at both Partners' sites, etc.).
- Articulate the "career pathway" models for MCB consumers, based on available resources that can be supported by the WIOA funded partners in the region (e.g. MCB, MCC, adult education, etc.) included in the above-referenced WIOA umbrella MOU.
- Provide services, materials, and programming in languages other than English, and in alternative and accessible formats, as needed.

- Design targeted job support and search programs for MCB consumers containing customized elements and services, subject to available resources, including but not limited to recruitment office consumers, cohort models, career pathway maps/service flowcharts, skills assessment, support, coaching, job placement and post placement support.
- Work jointly to identify and address MCB client barriers to accessing MCC resources, such as transportation, accessible workstations, childcare and/or other issues identified by the client.

#### C. Responsibilities of MassHire Career Centers (MCC)

- Provide the integrated service delivery for MCB consumers as described in the local area umbrella MOU.
- Provide training to MCB staff regarding services and resources offered by the MCC and its community partners, as needed.
- Provide training to MCB staff on eligibility, employment outcomes and other requirements of MCCs programs, as needed.
- Refer appropriate MCC customers to the local MCB offices following mutually agreed upon referral protocols.

#### D. Responsibilities of MCB Regional Offices

- Identify a MCB regional employee to be the primary point of contact for the local MCC.
- Provide training to MCC staff regarding services and resources provided by MCB and its community partners as needed.
- Provide training to MCC staff on eligibility, employment outcomes and other requirements of MCB's programs as needed.
- Assess current assistive technology at MCCs and make recommendations for improvements or replacements. Provide MCC staff instruction in the use of assistive technologies with MCB clients.
- Refer appropriate MCB clients to the local MCC following mutually agreed upon referral protocols.
- Assist the MCC in developing targeted accessible programming and conducting accessible workshops for MCB clients.