

TRAINING FUNDS FOR MRC CONSUMERS WEBINAR

Thursday, March 7, 2019



THANK YOU FOR JOINING US FOR THE WEBINAR TODAY!

Today's webinar will be recorded.

Please Remember the Following:

- 1) Participants can listen through speakers and ask questions in the chat box.
- 2) Participants using the dial in option will be muted until the questions/input portion of the webinar begins.
- 3) When the call becomes unmuted please do not hit the hold button while on the webinar, all of the participants will hear the hold music & it disrupts the session.

OBJECTIVES FOR THE WEBINAR

Today's webinar will provide an overview of WIOA Joint Partner Communication: *Training Funds Available for Massachusetts Rehabilitation Consumers* as well as an opportunity for questions and input.

Topics Include:

- Background and Purpose of MRC Training Funds
- Program Model for MRC/MDCS Shared Customers
 - Shared Customers
 - Co-Enrollment
 - Co-Case management
- Roles and Responsibilities of MRC and MDCS Staff
 - Single Point of Contact
 - Referral Process
 - MOSES Data Entry
- Next Steps

BACKGROUND AND PURPOSE

- \$450,000 in funding available for MRC consumers to participate in workforce training.
- MDCS and MRC are partnering to enroll consumers into approved training courses on the Eligible Training Provider List in Training Pro.
- Eligible MRC consumers will have access to ITA's for training.
- There is no cap on the training costs and ITAs will be available on a first-come, first served basis.
- Contracts for the ITAs will be executed directly between the MassHire Hampden County Workforce Board and the training provider.
- MRC training funds are available now and must be expended by June 30, 2019.

PROGRAM MODEL FOR MRC/MDCS SHARED CUSTOMERS

- MRC consumers referred to the MassHire Career Centers (MCC) and who complete a career center registration are considered shared customers.
- It is anticipated that MRC consumers referred for training will become shared customers and when appropriate co-enrolled in the WIOA Title I Adult program to access individualized career services.
- In order to be co-enrolled in the WIOA Title I Adult Program MRC shared customers must be determined eligible.

PROGRAM MODEL FOR MRC/MDCS

SHARED CUSTOMERS continued...

- MDCS and MRC staff will determine the local process for co-case management of MRC shared customers to avoid duplication of services.
 - ❖ When the MRC shared customer is not co-enrolled in the WIOA Title I Adult Program MRC staff will be responsible for case management of MRC shared customers.
 - ❖ MRC shared customers enrolled in training and co-enrolled in the WIOA Title I Adult Program will receive a minimum 30 day contact while in training, assistance with job placement, and follow up after placement in employment.

ROLES AND RESPONSIBILITIES OF MRC AND MDSCS STAFF

Single Point of Contact

- A single point of contact (SPOC) will be identified for each local MRC office referring MRC consumers for training.
- Each MCC will designate a SPOC responsible for coordination with the MRC SPOC to assist MRC shared customers enrolling into training.
- The MRC SPOC will initiate the process to enroll MRC consumers into training:
 - Responsibilities include:
 - Ensure the MRC consumer has an Individual Plan for Employment in place.
 - Ensure the MRC consumer is training ready and has identified specific training.
 - Provide the required referral documentation to the MCC SPOC:
 - MRC Referral Form*
 - Shared Customer Release Form**
 - Individual Plan for Employment

*Attachment A of the WIOA Joint Partner Communication: *Training Funds Available for Massachusetts Rehabilitation Consumers*

**Attachment B of the WIOA Joint Partner Communication: *Training Funds Available for Massachusetts Rehabilitation Consumers*

ROLES AND RESPONSIBILITIES OF MRC AND MDSCS STAFF continued....

Single Point of Contact

- The MCC SPOC will facilitate the process for enrollment into training.
 - Responsibilities include:
 - Ensure the required referral documentation is received from the MRC SPOC.
 - Upon receiving the referral coordinate with the MRC SPOC a time for the MRC consumer to complete the career center registration and begin the process to enroll into training.
 - When appropriate ensure eligibility for co-enrollment into the WIOA Title I Adult Program.
 - Complete the Training Justification Form* and the ITA Request Form** and send to Steve Trueman at the MassHire Hampden County Workforce Board

*Attachment C of the WIOA Joint Partner Communication: *Training Funds Available for Massachusetts Rehabilitation Consumers*

**Attachment D of the WIOA Joint Partner Communication: *Training Funds Available for Massachusetts Rehabilitation Consumers*

MOSES DATA ENTRY

- MCC staff should refer to the MOSES Tracking Guide* to ensure data entry requirements related to Massachusetts Rehabilitation Training Funds are accurately recorded in MOSES.
- As appropriate, MCC staff are required to record MRC shared customers into MOSES, co-enrollment into the WIOA Title I Adult Program, enrollment in training, case notes, and follow up services.

* Attachment E of the WIOA Joint Partner Communication: *Training Funds Available for Massachusetts Rehabilitation Consumers*

NEXT STEPS

- Review WIOA Joint Policy Communication: *Training Funds Available for Massachusetts Rehabilitation Consumers* and attachments.
- Reach out to the Single Point of Contact in your local area designated to coordinate enrollment of MRC consumers into training.
- Initiate the process to enroll MRC consumers into training!