

Attachment E

FY21 WIOA State Partner Infrastructure Contribution and Partner Responsibility Summary

Senior Community Services Employment Program (MA-SCSEP)

WORKFORCE AREA	MASSHIRE CAREER CENTERS	ALLOCATION FOR EACH CAREER CENTER	ALLOCATION FOR EACH WORKFORCE AREA
Berkshire	MassHire Berkshire Career Center	\$1,375.63	\$1,375.63
Boston	MassHire Downtown Boston Career Center	\$1,375.63	\$2751.26
	MassHire Boston Career Center	\$1,375.63	
Brockton	MassHire Greater Brockton Career Center	\$1,375.63	\$1,375.63
Central MA	MassHire Southbridge Career Center	\$1,375.63	\$2751.26
	MassHire Worcester Career Center	\$1,375.63	
Greater Lowell	MassHire Greater Lowell Career Center	\$1,375.63	\$1,375.63
Hampden	MassHire Springfield Career Center	\$1,375.63	\$2751.26
	MassHire Holyoke Career Center	\$1,375.63	
Metro North	MassHire Metro North Career Center - Cambridge	\$1,375.63	\$2751.26
	MassHire Metro North Career Source - Woburn	\$1,375.63	
Metro Southwest	MassHire Framingham Career Center	\$1,375.63	\$2751.26

	MassHire Norwood Career Center	\$1,375.63	
Merrimack Valley	MassHire Merrimack Valley Career Center – Haverhill	\$1,375.63	\$2751.26
	MassHire Merrimack Valley Career Center - Lawrence	\$1,375.63	
North Central	MassHire North Central Career Center	\$1,375.63	\$1,375.63
North Shore	MassHire North Shore Career Center	\$1,375.63	\$1,375.63
South Shore	MassHire South Shore Career Center – Plymouth	\$1,375.63	\$2751.26
	MassHire South Shore Career Center – Quincy	\$1,375.63	
Total Allocation		\$26,137.00	\$26,137.00

Partner Responsibilities:

Responsibility of Executive Office of Elder Affairs (representing MA-SCSEP)

- Make federal DOL funds available to MDCS as specified in this agreement.
- Co-locate MA-SCSEP staff at MCCs in the areas of service.
- Provide MCCs with information on equitable distribution of MA-SCSEP slots.
- Coordinate between National and MA-SCSEP sub grantees.
- Provide training to MDCS and MCCs on the employment needs of older workers and the value of older workers to local employers.
- Participate in design of the career pathways for older workers with MDCS and MCCs.
- Provide MDCS and MCCs information and referrals to multiple elder network programs and supportive services, i.e., SHINE, Meals on Wheels, Healthy Aging resources, Senior Housing and Caregivers programs.

Responsibility of MassHire Career Centers MCCs)

- Provide a single point of contact for MA-SCSEP in each MCC.
- Designate appropriate space for MA-SCSEP staff to co-locate at agreed upon and scheduled times at the MCC.
- Document MA-SCSEP participant enrollment, assessment, placement, training and outcomes and establish an individual case record for each participant. Case records will be shared with all WIOA

Partners and will contain at a minimum: documentation of skill assessments, evaluation of activities, case notes, and community service referrals.

- Identify eligible shared customers.
- Provide job placement, earnings, and job retention data for shared customers.
- Promote older workers and shared customers to employers.