

Attachment E

FY20 WIOA State Partner Infrastructure Contribution and Partner Responsibility Summary

Senior Community Services Employment Program (MA-SCSEP)

WORKFORCE AREA	MASSHIRE CAREER CENTERS	ALLOCATION FOR EACH CAREER CENTER	ALLOCATION FOR EACH WORKFORCE AREA
Berkshire	MassHire Berkshire Career Center	\$1,334.86	\$1,334.86
Boston	MassHire Downtown Boston Career Center	\$1,334.86	\$2,669.72
	MassHire Boston Career Center	\$1,334.86	
Brockton	MassHire Greater Brockton Career Center	\$1,334.86	\$1,334.86
Central MA	MassHire Southbridge Career Center	\$1,334.86	\$2,669.72
	MassHire Worcester Career Center	\$1,334.86	
Greater Lowell	MassHire Greater Lowell Career Center	\$1,334.86	\$1,334.86
Hampden	MassHire Springfield Career Center	\$1,334.86	\$2,669.72
	MassHire Holyoke Career Center	\$1,334.86	
Metro North	MassHire Metro North Career Center - Cambridge	\$1,334.86	\$2,669.72
	MassHire Metro North Career Source - Woburn	\$1,334.86	
Metro Southwest	MassHire Framingham Career Center	\$1,334.86	\$2,669.72
	MassHire Norwood Career Center	\$1,334.86	
Merrimack Valley	MassHire Merrimack Valley Career Center – Haverhill	\$1,334.86	\$2,669.72
	MassHire Merrimack Valley Career Center - Lawrence	\$1,334.86	

WORKFORCE AREA	MASSHIRE CAREER CENTERS	ALLOCATION FOR EACH CAREER CENTER	ALLOCATION FOR EACH WORKFORCE AREA
North Central	MassHire North Central Career Center	\$1,334.86	\$1,334.86
North Shore	MassHire North Shore Career Center	\$1,334.86	\$1,334.86
South Shore	MassHire South Shore Career Center – Plymouth	\$1,334.86	\$2,669.72
	MassHire South Shore Career Center – Quincy	\$1,334.86	
Total Allocation		\$25,362.34	\$25,362.34

Partner Responsibilities:

**Responsibility of Executive Office of Elder Affairs (representing MA-SCSEP)**

- Make federal DOL funds available to MDCS as specified in this agreement.
- Co-locate MA-SCSEP staff at MCCs in the areas of service.
- Provide MCCs with information on equitable distribution of MA-SCSEP slots.
- Coordinate between National and MA-SCSEP sub grantees.
- Provide training to MDCS and MCCs on the employment needs of older workers and the value of older workers to local employers.
- Participate in design of the career pathways for older workers with MDCS and MCCs.
- Provide MDCS and MCCs information and referrals to multiple elder network programs and supportive services, i.e., SHINE, Meals on Wheels, Healthy Aging resources, Senior Housing and Caregivers programs.

**Responsibility of MassHire Career Centers (MCCs)**

- Provide a single point of contact for MA-SCSEP in each MCC.
- Designate appropriate space for MA-SCSEP staff to co-locate at agreed upon and scheduled times at the MCC.
- Document MA-SCSEP participant enrollment, assessment, placement, training and outcomes and establish an individual case record for each participant. Case records will be shared with all WIOA Partners and will contain at a minimum: documentation of skill assessments, evaluation of activities, case notes, and community service referrals.
- Identify eligible shared customers.
- Provide job placement, earnings, and job retention data for shared customers.
- Promote older workers and shared customers to employers.