



Workforce Issuance

100 DCS 04.109

Policy Information

To: Chief Elected Officials
MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MassHire DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
MassHire Department of Career Services

Date: April 12, 2021

Subject: **WIOA Local 4 Year Plan Guidance FY22-25**

Purpose: To provide MassHire Workforce Boards (MWB) with instructional guidance for preparation of the Local 4-Year Plan related to programs and services provided through the Workforce Innovation and Opportunity Act (WIOA) for the period of July 1, 2021 – June 30, 2025.

Background: In accordance with The Workforce Innovation and Opportunity Act (WIOA) Sec. 108, each local board must develop and submit to the Governor a 4-year local plan, in partnership with the chief elected official. The local plan must support the strategy described in the State Plan in accordance with section 102(b)(1)(E) and be otherwise consistent with the State Plan.

The local plans identify how MassHire partners and programs in each local area align with the Massachusetts WIOA Combined State Plan to implement the local workforce strategic planning elements as outlined in the template provided in Attachment A.

In Massachusetts, the State Plan Advisory Committee and the MassHire State Board working in collaboration developed the 2020-24 Massachusetts WIOA Combined State Plan.

This multi-partner committee continues to convene monthly as the State Partner Advisory Committee (SPAC) to guide the implementation of strategies and align services under WIOA toward the highest quality for all MassHire and Partner customers (employers and jobseekers).

The SPAC works together with the Executive Office of Labor and Workforce Development and the Governor to support and promote the vitality of the Commonwealth's workforce and economic development efforts to deliver quality employment, education, and training services that are responsive to and meet the needs of job seekers and employers. This includes ensuring a modernized service delivery system that integrates tools and technology to increase the availability and delivery of virtual services to all customers throughout their career pathways.

Policy: In accordance with WIOA Section 108(b) and Federal Regulations § 679.560, each MassHire Workforce Board will submit a WIOA Local 4-year Plan that describes the policies, procedures, and local activities that are carried out in the local area consistent with the State Plan.

Please provide a WIOA Local 4-Year Plan for your area by inserting responses to the information requested directly in the template (Attachment A).

Action Required: MassHire Workforce Boards (MWBs) must submit electronic copies of the WIOA Local 4 Year Plan FY2022 – FY2025, per requirements under WIOA, no later than **June 25, 2021**.

Note: opportunity for public input is required; Boards may provide up to 30-days for public review of content and input. Comments submitted during the public review and comment period that represent disagreement with the plan must be submitted with the plan.

Please send products and documentation to: Lisa.J.Caissie@Detma.org

Effective: Immediately

Inquiries: Please email all questions to PolicyQA@detma.org; indicate issuance number and description.

Attachments: A. Template for 4-Year Local Plan Responses
B. Signatories Page

Reference: Workforce Innovation and Opportunity Act (PL 113-128);
WIOA Section 108;
20 CFR 679.560

STATE PLAN Link:

<https://www.mass.gov/doc/fy2020-workforce-innovation-and-opportunity-act-wioa-massachusetts-combined-state-plan/download>