

## ATTACHMENT B

### Massachusetts Local Annual Plan Fiscal Year 2024

#### Submission Instructions

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##### **Submission of Local Annual Operating Plan FY2024**

Local Areas are required to submit two separate documents for the Local Annual Plan FY24:

- 1. Integrated Budget (IB)** – please submit the completed IB as a separate, stand-alone document.
- 2. One PDF with all other Local Annual Plan FY24 documents**, including required signatures (*electronic signatures, email confirmations, DocUSign, are all acceptable*).

**All documents are due no later than October 20, 2023.**

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