

ATTACHMENT B

Massachusetts Local Annual Plan Fiscal Year 2025

Submission Instructions

Submission of Local Annual Operating Plan FY2025

Local Areas are required to submit two separate documents for the Local Annual Plan FY25:

1. **Integrated Budget (IB)** – please submit the completed IB as a separate, stand-alone document.
2. **One PDF with all other Local Annual Plan FY25 documents**, including required signatures (*electronic signatures, email confirmations, DocUSign, are all acceptable*).

All documents are due no later than October 20, 2024.

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