

## Attachment 1

### FY25 WIOA State Partner Infrastructure Contribution and Partner Responsibility Summary

#### Adult Community Learning Services

The infrastructure cost should be distributed to the MassHire Workforce Boards using the methodology that is based on the FY24 number of adult education students enrolled in the adult education programs in the local workforce area. These funds are to support the infrastructure costs at the MassHire Career Centers.

Service Area	Enrollees	%	Funds Per WDB
Berkshire	574	2%	\$ 3,254.95
Boston	5,381	20%	\$ 30,513.76
Bristol	1,275	5%	\$ 7,230.08
Brockton	1,683	6%	\$ 9,543.70
Cape & Islands	298	2%	\$ 2,823.98
Central Mass	2,428	9%	\$ 13,768.33
Franklin/Hampshire	812	3%	\$ 4,604.57
Greater Lowell	1,280	5%	\$ 7,258.43
Greater New Bedford	886	3%	\$ 5,024.19
Hampden	1,802	7%	\$ 10,218.51
Lower Merrimack Valley	2,537	10%	\$ 14,386.44
Metro North	2,723	10%	\$ 15,441.18
Metro South West	2,009	8%	\$ 11,392.33
North Central	703	3%	\$ 3,986.47
North Shore	752	3%	\$ 4,264.33
South Shore	1,109	4%	\$ 6,288.75
Total Amounts	26,452	100	\$ 150,000.00

#### Partner Responsibilities:

##### Responsibilities of Regional/Local Partners (MCCs and regional offices):

1. Work together to implement the local area umbrella MOU for each region.
2. Provide AE outstationed staff a physical location at the MCC.
3. Support the partnership between ACLS regional offices and MCCs (roles, responsibilities, customer referrals, joint programming at both offices, etc.).

4. Articulate the "career pathway" models for ABE students, based on available resources that can be supported by the WIOA funded partners in the region (e.g. MCC, MRC, MBC, etc.) included in the above-referenced WIOA umbrella MOU.
5. Provide services, materials, and programming in languages other than English, and in alternative and accessible formats, as needed.
6. Design targeted job support and search programs for ABE students containing customized elements and services, subject to available resources, including but not limited to: recruitment of office consumers, cohort models, career pathway maps/service flowcharts, skills assessment, support, coaching, job placement and post-placement support.
7. Work jointly to identify and address ABE student barriers to accessing MCC resources, such as transportation, accessible workstations, English language assistance, child care and/or other issues identified by the client.

#### Responsibilities of MassHire Career Centers (MCCs)

1. Provide the integrated service delivery for ABE students as described in the local area umbrella MOU.
2. Provide training, as needed, to AE students regarding services and resources offered by the MCC and its community partners.
3. Provide training, as needed, to AE students on eligibility, employment outcomes and other requirements of MCC programs.
4. Refer appropriate MCC customers to the local AE offices following mutually agreed upon referral protocols.
5. Provide physical location to the AE outstationed staff and integrate this staff within the MCC team.