

ATTACHMENT B

Massachusetts Local Annual Plan Fiscal Year 2026

Submission Instructions

Submission of Local Annual Operating Plan FY2026

Local Areas are required to submit two separate documents for the Local Annual Plan FY26:

1. **Integrated Budget (IB)** – please submit the completed IB as a separate, stand-alone document.
2. **One PDF with all other Local Annual Plan FY26 documents**, including required signatures (*electronic signatures, email confirmations, DocUSign, are all acceptable*).

All documents are due no later than August 29, 2025.

Lisa Caissie
MassHire Department of Career Services
Lisa.J.Caissie@mass.gov