

Attachment B

Migrant Seasonal Farmworker Requirements Under WIOA

Migrant and Seasonal Farmworker (MSFW) Data Collection in MOSES

This *Guideline for MSFW-related Data Collection in MOSES* aims to assist MCC staff in properly identifying a MSFW customer profile in the MOSES system utilizing the guidelines in Attachment A. The profiling process described in Attachment A, and documented using the guidelines here in Attachment B, will help ensure that MSFWs are identified correctly, and therefore, benefits and services will be documented accurately.

Step 1: Customer Profiling Process

Once the customer answers “Yes or No” to the question as to whether they were employed or had been employed, at least one day, within the past twelve (12) months in seasonal or temporary farmwork, you should mark the answer in the prompt indicated in the MOSES screenshot below:

The screenshot shows the 'Job Seeker Membership' form for 'TEST, Dom Diego'. The 'Basic' tab is selected. A red rectangle highlights the question: 'Worked in farming (seasonal or temporary) in the past 12 months?' with 'Yes' and 'No' radio buttons. Other fields include First Name (Dom Diego), Last Name (TEST), Date of Birth (01/01/1920), Sex (Male), Military status, Ethnicity, Race, Address (22 Vega View, Boston, MA), and Contact information.

MOSES Screenshot 1 – The prompt highlighted in red contour is a required information to be provided in the MOSES system

This is a required question of all customers, on the ‘Basic’ tab of the Job Seeker profile. This question must be asked, and an indicator selection made, to continue.

Step 2: Customer Profiling Process Step

If the answer is “Yes”, from Step 1 above, the second step is completed on the ‘Full’ Tab of the Job Seeker profile where you are required to register the additional MSFW customer identifier.

The prompt to create the Seasonal/Migrant attribute won’t be available if the customer was classified as non-MSFW (“no” in Step 1).

1. If the customer is a Seasonal Farmworker (as defined below and on Attachment A), please mark the radio button in the MOSES screenshot below:

Job Seeker Membership (TEST, Dom Diego)

TEST, Dom Diego SSN: 999-23-1744 ID: 12732447 JQ

Basic Full Education Work History Events Alerts Career Plan/Youth ISS Services Special Programs Survey

General Information Military Information Barriers Assistance/Disaster Relocation

Additional Information

Employed: Immigrant: ☐ Yes ☐ No

Disability: ☐ Yes ☐ No ☒ Not Disclosed

Type: ☐ Mobility ☐ Mental ☐ Hearing ☐ Vision ☐ Cognitive
☐ Learning Disability ☐ Chronic Health Condition

Primary Language:
 Language Details:

Dislocated Worker ☐ Work Authorization: ☐ Yes ☒ No
 Summer Youth ☐
 Permanently Separated (HITG): ☐ Last Modified:

Economically Disadvantaged

Family Size:
 Is your family income for the last six months below \$6,245.00? ☐ Yes ☒ No

Education

In School: ☐ Yes ☐ Yes - In Alternative School ☒ No
 Highest Degree:

Work Search Verification

Date Verified:
 Verified By:

Claimant ID

Migrant Status

☐ Seasonal Farm Worker, Non Migrant ☐ Long-Term Unemployed (27+ weeks)
☐ Migrant Farm Worker

Career Objective / Summary

Viewable to Employers on the Internet (JobQuest) ☐ Yes ☒ No
 THIS IS A TEST CASE

Trade Eligibility Criteria Eligibility Match Criteria Run Match OK Cancel

MOSES Screenshot 2 – The prompt pointed in this image will be available only if the customer is determined as an MSFW

2. If the customer is a migrant farmworker (as defined below and on Attachment A), please mark the check box pointed in the MOSES screenshot below:

Job Seeker Membership (TEST, Dom Diego)

TEST, Dom Diego SSN: 999-23-1744 ID: 12732447 JQ

Basic Full Education Work History Events Alerts Career Plan/Youth ISS Services Special Programs Survey

General Information Military Information Barriers Assistance/Disaster Relocation

Additional Information

Employed: Immigrant: ☐ Yes ☐ No

Disability: ☐ Yes ☐ No ☒ Not Disclosed

Type: ☐ Mobility ☐ Mental ☐ Hearing ☐ Vision ☐ Cognitive
☐ Learning Disability ☐ Chronic Health Condition

Primary Language:
 Language Details:

Dislocated Worker ☐ Work Authorization: ☐ Yes ☒ No
 Summer Youth ☐
 Permanently Separated (HITG): ☐ Last Modified:

Economically Disadvantaged

Family Size:
 Is your family income for the last six months below \$6,245.00? ☐ Yes ☒ No

Education

In School: ☐ Yes ☐ Yes - In Alternative School ☒ No
 Highest Degree:

Work Search Verification

Date Verified:
 Verified By:

Claimant ID

Migrant Status

☐ Seasonal Farm Worker, Non Migrant ☐ Long-Term Unemployed (27+ weeks)
☐ Migrant Farm Worker

Career Objective / Summary

Viewable to Employers on the Internet (JobQuest) ☐ Yes ☒ No
 THIS IS A TEST CASE

Trade Eligibility Criteria Eligibility Match Criteria Run Match OK Cancel

MOSES Screenshot 3 – The definition of each Migrant Status will appear when you pass the cursor over the prompt, as demonstrated in this image