

## Attachment C

### MassHire Shelter Work Progress/Final Report Narrative Template

Local Area: \_\_\_\_\_ Date: \_\_\_\_\_

1. Progress Report Due July 30, 2024
2. Final Report Due October 31, 2024

Please send to [Lisa Caissie](#) and [John Rhatigan](#)

Please provide:

1. A summary of activities that align to the Statement of Work.
2. Effective practices and strategies for serving shelter residents.
3. Strategic partnerships or collaborative efforts developed to provide service and support shelter residents.
4. Key issues or challenges encountered and how they were resolved.
5. Success stories, accomplishments, significant activities and outcomes.
6. Additional information (If applicable).