

To request a Federal Fidelity Bond, (1) Complete this form and (2) Acquire proof of a documented job offer. Send these documents as email attachments to the Massachusetts Bondsperson Lisa.J.Caissie@detma.org.

If you have questions regarding this form or federal bonding in general, including questions about eligibility, please contact Lisa.J.Caissie@detma.org

Through this demonstration grant, only individuals with a criminal record and a job offer are eligible to receive a bond. Such persons are referred to as "individuals" in this form.

Note: The individual's demographic information collected in this form must be verified by that individual. This information is collected on behalf of the federal government as part of grant monitoring activities. Data collected here will also support further implementation of workforce reintegration activities for currently and formerly incarcerated job seekers.

(1) Does the job seeker have a documented job offer? This can take the form of an email or letter from the employer offering the job to the job seeker. ☐ **YES** ☐ **NO**

(2) Does the job seeker being hired have a criminal record? Self-attestation is an acceptable way of verifying an individual's criminal record. ☐ **YES** ☐ **NO**

(3) Enter the individual's name. _____

(4) Enter the individual's MOSES ID. _____

(5) Select the individual's gender. ☐ **Female** ☐ **Male** ☐ **Nonbinary**

(6) Select the individual's ethnicity. ☐ **Hispanic or Latinx** ☐ **Neither Hispanic nor Latinx**

"Latinx" refers to a person who is Latino or Latina. It is a gender-neutral term.

(7) Select the individual's race(s). Check all that apply.

☐ **American Indian or Alaskan Native**

☐ **Asian**

☐ **Black or African-American**

☐ **Hawaiian Native or Pacific Islander Native**

☐ **White**

☐ **OTHER (Please specify)** _____

(8) Enter the individuals' mailing address. This will allow the Department of Labor to contact the individual regarding the status of the bond. If the individual is experiencing homelessness, or does not otherwise have a mailing address, use the MassHire Career Center's address.

Street Address**Address Line 2****City****State****Zip Code**

(9) Enter the full name of the employer receiving the bond. (E.g., The full name of the company we know as "AMC Theaters" is "AMC Entertainment Holdings, Inc.") _____

(10) Enter the name of the point of contact of this employer. _____

(11) Enter the point of contact's email address. _____

(12) Enter the employer's address. This address should be where the point of contact works. This will allow the Department of Labor to contact the point of contact regarding the status of the bond.

Street Address**Address Line 2****City****State****Zip Code**

(13) Which of the following options describes the employer best? ☐ **Government** ☐ **Nonprofit**
☐ **Private**

(14) In which industry is this employer? Check all that apply.

- ☐ **Accommodation & Food Services**
- ☐ **Administrative and Waste Services**
- ☐ **Arts, Entertainment, & Recreation**
- ☐ **Agriculture**
- ☐ **Construction**
- ☐ **Educational Services**
- ☐ **Finance & Insurance**
- ☐ **Government**
- ☐ **Health Care & Social Assistance**
- ☐ **IT & Tech**
- ☐ **Manufacturing**
- ☐ **Nonprofit**
- ☐ **Public Administration**
- ☐ **Real Estate**
- ☐ **Transportation & Warehousing**
- ☐ **Wholesale Trade**

(15) Enter the individual's wage/salary or hourly at their new job. _____

(16) Enter the number of hours the job seeker will work per week, approximately. ___ Full-time
___ Part-time

(17) What is the dollar amount covered by the loss? ___ \$5000 ___ \$2500 ___ \$2000 ___ \$1500
___ \$1000

(18) Which MassHire Career Center is responsible for this job placement? _____

(19) Enter your name. _____

(20) Enter your email address. _____

(21) Select the workforce area in which this employer is located. Do not enter where HR for the company is located, but where the bonded individual will show up to work. E.g.: A company's HR is located in Haverhill in Merrimack Valley. An individual hired at the location in Gloucester in North Shore. You would enter "North Shore" in response to this question.

___ **Berkshire**

___ **Boston**

___ **Bristol**

___ **Cape & Islands**

___ **Central**

___ **Franklin Hampshire**

___ **Greater Brockton**

___ **Greater Lowell**

___ **Greater New Bedford**

___ **Hampden**

___ **Merrimack Valley**

___ **Metro North**

___ **Metro South/West**

___ **North Central**

___ **North Shore**

___ **South Shore**