



Workforce Issuance

100 DCS 37.102.2

Policy Information

To: MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Beth Goguen, Director
MassHire Department of Career Services

Date: December 17, 2025

Subject: **MOSES Data Entry for Job Seekers — Legacy FutureSkills Guidance**

Purpose: To provide MassHire Workforce Boards, MassHire Career Center Operators and other local workforce partners with revised guidance and uniform MOSES data entry procedures for tracking MassHire customer referrals and enrollments to CTI (Career Technical Initiative) and WCTF (Workforce Competitiveness Trust Fund) (previously known as FutureSkills) training programs.

Background: The Workforce Skills Cabinet (WSC) invested American Rescue Plan Act (ARPA) funds to expand the scale of “upskilling” pathways across education, training, and workforce providers in partnership with employers through the FutureSkills Program. The training investments referred to as FutureSkills were to prepare unemployed and underemployed individuals with skills needed to meet business demand. Commonwealth Corporation, on behalf of the Executive Office of Labor and Workforce Development (EOLWD) and the WSC, administers CTI and WCTF programming (previously infused with additional funding **from** ARPA). This was a statewide initiative.

Policy: ARPA funding for these programs has now been exhausted. Therefore, MassHire Career Centers will no longer enroll job seekers using the FutureSkills button, but

rather into the Career Center Specific Program labeled CTI or WCTF. Additionally, for job seekers participating in these training programs, MassHire Career Centers should use the CTI or WCTF funding stream in accordance with local MOU/Contracts with the training provider, if applicable.

This change does not affect the Section 30 waiver for CTI courses with a start date on or before June 30, 2026. To clarify further, any enrollments occurring after June 30, 2026, will no longer have the benefit of the Section 30 waiver.

Action

Required: Please ensure all appropriate managers and staff are familiar with and have a full understanding of the requirements within this policy.

Effective: Immediately.

Inquiries: Email all inquiries related to this policy to PolicyQA@mass.gov.

Attachments: A: CTI/WCTF Participant Tracking in MOSES