

HUMAN RESOURCE UNITS CONTACT INFORMATION

Unit	Email Box Address	Phone Number
Administration <ul style="list-style-type: none"> • Income/Wage Verifications • EPRSs 	EOHHS-HumanResources@MassMail.State.MA.US	1-800-510-4122 Option 5
Benefits <ul style="list-style-type: none"> • Orientation • Insurance Change Requests • LTD Claim Forms • Retirement Forms (GIC Forms), retirement questions Leaves <ul style="list-style-type: none"> • Domestic Violence • EILB Enrollments/Withdrawals • Leaves of Absence • Public Exemptions 	EOHHS-BenefitsAndLeaves@MassMail.State.MA.US	1-800-510-4122 Option 3
DV/SA/S Confidential Phone Telephone		617- 875- 6072
Classification and Compensation <ul style="list-style-type: none"> • Management Questionnaire (MQ) / Form 30 Review/Approval • Employee Classification Appeals • Maintenance Reallocation Requests 	EOHHS-ClassificationGroup@Mass.gov	
Onboarding/Operations <ul style="list-style-type: none"> • Contract Service Buybacks • Prior State Service Buybacks • Transferring County/Municipality Service to the State Retirement System • Group 2 Applications • Location Changes • Reports to Changes 	EOHHS-HROperations@MassMail.State.MA.US	1-800-510-4122 Option 4
Payroll <ul style="list-style-type: none"> • Accelerated payroll, No Time Reported, Unapproved Time emails, Unemployment Verifications, Fraud claims, General Deduction Changes • Incentives – Education, Certifications, Paycheck Issues • Retirement – Requests for Refunds/Rollovers • Unemployment Claims 	EOHHS-PayrollDepartment@MassMail.State.MA.US	1-800-510-4122 Option 1
Workers' Compensation <ul style="list-style-type: none"> • Reporting Work Related Illnesses and Injuries 	EOHHSRWWorkersCompensation@mass.gov	1-800-510-4122 Option 3
Employee Service Center <ul style="list-style-type: none"> • SSTA Password Resets • MassCareers Password Resets • Direct Deposit Inquiries 	MassHREmployeeServiceCenter@Mass.gov	617-979-8500