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The following timeline outlines the major tasks in which DDS will engage in order to prepare the transition plan for submission to CMS. Since the Community Rule applies to all of Massachusetts' Waiver Programs, the DDS transition plan will be submitted to MassHealth and integrated into the overall State plan. Please note that the timeframes below are subject to change, but in no event can a State submit its transition plan later than March 16, 2015.

**Timeline for Submission of Transition Plan**  
**For**  
**Implementation of HCBS Community Rule**

<b>TASKS</b>	<b>Start Date</b>	<b>End Date</b>
1. Conduct review of existing regulations, licensure and certification standards and Waiver service definitions to assess compliance with HCBS requirements a. Determine where, if necessary, modifications need to be made	<b>May 15</b>	<b>June 15</b>
2. Develop Tool/Checklist for providers, specifically those with campus based, clustered settings or large capacities to assess their compliance with HCBS requirements	<b>May 15</b>	<b>June 1</b>
3. Pilot with one provider	<b>June 1</b>	<b>July 1</b>
4. Distribute locations of settings to Areas/Regions a. Verify settings that initial analysis indicates may not meet requirements b. Conduct self-assessment using tool that has been piloted	<b>July 15</b>	<b>Sept 1</b>
5. Develop draft transition plan regarding: a. Regulatory changes, if necessary b. Policy changes, e.g., limits on development of new settings that do not comply with HCBS requirements, capping and reducing capacity of "grandfathered" homes, prohibiting "clustering" of homes c. Specific transition plans for settings e.g., "lease" agreements, locks on unit doors d. Preliminary recommendations regarding settings that can or cannot meet requirements	<b>Aug 15</b>	<b>Sept 30</b>
6. Form Stakeholder Group to review and finalize draft transition plan	<b>Aug 15</b>	<b>Sept 30</b>
7. Submit draft transition plan to MassHealth		<b>Oct 1</b>
8. Post draft transition plan		<b>Oct 16</b>
9. Hold public forums ( coordinated by MassHealth)	<b>Nov 1</b>	<b>Nov 16</b>
10. Review comments/revise plan	<b>Nov 16</b>	<b>Jan1</b>
11. Finalize and post plan	<b>Jan 1</b>	<b>Jan 15</b>
12. Submit plan to CMS		<b>Jan 15</b>

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