

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, December 18, 2020
10:00 a.m. to 2:00 p.m.

General Session will be held via Webex at:
<https://state.ma.webex.com/state.ma/j.php?MTID=m5e5450a2dbcfb677a31d6b5d5008d863>
Call-In Telephone number 1-866-692-3580 (toll-free)
Meeting Number/Access Code: 178 793 6271
Meeting Password: MMw8qYFru42

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Meeting A. November 20, 2020	Draft Minutes	Board
	IV	Open Investigations: Triage(s): N/A Staff Assignment(s): N/A Complaint(s): N/A	N/A	
	V	Licensing Applications A. AIT Request for Work Experience Credit: 1. Application No. 992998; Linda Cornell	Applications	Mary Moscato
	VI	Flex Session A. Announcements/Discussions B. Topics for the next Agenda	Verbal	ED
	VII	Board Elections		

Time	Item #	Item	Exhibits	Staff Contact
	VIII	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees. <p>The Board will not reconvene in open session subsequent to the closed session(s).</p>	Closed Session	Board Chair
	IX	65C Session: N/A		Board Counsel
	X	Adjudicatory Session: N/A		Board Counsel
2:00 p.m.	XI	Adjournment: Next Board meeting scheduled for January 15, 2021		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
Friday, December 18, 2020
VIA WebEx

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

(OPEN SESSION)

MINUTES

Board Members

Present:

William J. Graves, N.H.A., Chair | Nursing Home Administrator 1
Sherman Lohnes, Vice-Chair | Department of Public Health
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Patrick J. Stapleton, N.H.A. | Nursing Home Administrator 5 (Non-Proprietary Nursing Home)
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

Pavel Terpelets | Office of Long Term Services and Supports

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH
James Neal | Office Support Specialist – Multi-Boards, BHPL

I. Call to Order | Determination of Quorum:

Mr. William Graves, Board Chair, called the meeting of the Board of Registration of Nursing Home Administrators to order at 10:09 am and provided verbal notice of recording. A quorum was established with members present via WebEx via roll call as follows: Carolyn Fenn: present; William Graves: present; Sherman Lohnes: present; Nancy Lordan: present; Sr. Jacquelyn McCarthy: present; Mary K. Moscato: present; Naomi M. Prendergast: present; Patrick J. Stapleton: present; Roxanne Webster: present. Absent: Pavel Terpelets.

II. Conflict of Interest | Approval of Regular Session Agenda

Mr. Graves asked members to review the agenda.

DISCUSSION:

The approval of the General Session minutes was deferred.

ACTION:

Motion by Ms. Nancy Lordan to approve the agenda as amended, seconded by Ms. Roxanne Webster and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Absent: Pavel Terpelets.

Document: December 18, 2020 Draft Agenda

III. Approval of November 20, 2020 Minutes

Deferred.

IV. Open Investigations: N/A

V. Licensing Applications – Seeking Credit

A. Application No. 992998; Cornell, Linda

Ms. Mary Moscato walked the Board through the application. Ms. Cornell is the CEO of the Visiting Nurse Assisted and Senior Living in Somerville, MA. She is an LPN and received her Bachelor's from Northeastern University. She is seeking a three-month's credit on her AIT. Ms. Moscato noted that the facility in question only had 26 skilled-nursing beds and the remainder were rest-home beds, which she believed did not fit the requirements for an AIT. She looked to the Board for clarification.

DISCUSSION:

Ms. Moscato noted that the Applicant stated that she had an *advanced degree* but did not include a transcript or a specification that it was a Master's Degree. Ms. Webster noted two concerns: the first being that the regulations required a minimum of 50 skilled-nursing beds and the second was that the Applicant indicated that she planned to remain as CEO at the facility. Ms. Webster stated that the Applicant cannot continue to work, especially in a supervisory role at the AIT facility, while completing her AIT. Ms. Moscato agreed and for these reasons, recommended denying the application.

ACTION:

Motion to deny Linda Cornell's application for credit by Ms. Naomi Prendergast, seconded by Sr. Jacquelyn McCarthy and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Absent: Pavel Terpelets.

VI. Flex Session:

A. Announcements:

None.

B. Topics for the next Agenda

None.

VII. Board Elections

DISCUSSION:

None.

ACTION:

Motion by Mr. Patrick Stapleton for the current 2020 roles to remain into 2021, seconded by Ms. Moscato and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Absent: Pavel Terpelets.

VIII. M. G. L. c. 30A, §21 Executive Session:

Motion by Mr. Stapleton to move into Executive Session at 10:23, seconded by Ms. Webster and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Absent: Pavel Terpelets.

IX. Adjournment:

The Board did not reconvene in Open Session following Executive Session.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, January 15, 2021 at 10:00 am via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators