



**Department of
Early Education and Care**
THE COMMONWEALTH OF MASSACHUSETTS

Small and Large Group and School Age Child Care Licensing

POLICY STATEMENT: Designated Adult Emergency Back-Up

Regulation 606 CMR 7.10(8)(c) reads as follows:

“Notwithstanding the staff:children ratios provided at 606 CMR 7.10(4), there must always be a second adult trained in the program’s health care and emergency procedures immediately available in case of an emergency.”

For the purposes of Large and Small Group and School Age Programs, an adult that is “immediately available” must be available to report directly to the center during a known emergency requiring building evacuation or when called by the center personnel. They must be able to respond promptly. They must not have other responsibilities that would impede their ability to make themselves immediately available to the center. The individual must provide a written statement to the program which states that they agree to fulfill this role in the manner specified above.