



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Division of Medical Assistance
600 Washington Street
Boston, MA 02111
www.mass.gov/dma

MASSHEALTH
TRANSMITTAL LETTER DHP-24
October 2003

TO: Day Habilitation Programs Participating in MassHealth
FROM: Beth Waldman, Acting Commissioner *Beth Waldman*
RE: *Day Habilitation Program Manual* (Revisions to Service Codes and Descriptions)

This letter transmits revisions to the service codes and descriptions in the *Day Habilitation Program Manual* to reflect the implementation of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, as amended. The revised Subchapter 6 is effective for dates of service on or after October 16, 2003. Subchapter 5 (billing instructions) will be revised at a later date.

The Centers for Medicare and Medicaid Services (CMS) have revised the Healthcare Common Procedure Coding System (HCPCS) for 2003. New national service codes have been added, and MassHealth local service codes have been removed from the *Day Habilitation Program Manual*. Please note that you must use a modifier with some codes to accurately reflect the service provided. The attached Subchapter 6 contains codes with modifiers, where applicable.

Place of Service Codes

Effective October 16, 2003, providers will no longer be required to use different service codes when billing for day habilitation services provided in a nursing facility. Providers are required to report on the claim form the place of service (POS) where services are provided. Using this POS code, the Division will automatically pay for such services in accordance with the applicable fee schedule of the Division of Health Care Finance and Policy.

Please note that the HIPAA-compliant CMS POS codes are different from the Division's POS codes. The attached crosswalk details which code set is to be used for different claim types.

Providers should refer to Subchapter 5 (billing instructions) of the *Day Habilitation Program Manual* for a complete listing of all allowable Division POS codes. For 837 Professional claims, please coordinate the Division's POS code list with the HIPAA-compliant CMS POS code list that is available at <http://cms.hhs.gov/states/posdata.pdf>.

Day Habilitation, Low-Need

Effective for dates of service on or after October 16, 2003, the MassHealth local service codes for day habilitation, low-need (X2303 full day, X2300 three-quarter day, X2304 half day, X2305 one-quarter day) have been replaced with HCPCS code **H2014** (skills training and development, per 15 minutes). Providers must bill in 15-minute units with a minimum of one unit and a maximum of 24 units allowed per attendance day.

Day Habilitation, Moderate-Need

Effective for dates of service on or after October 16, 2003, the MassHealth local service codes for day habilitation, moderate-need (X2306 full day, X2301 three-quarter day, X2307 half day, X2308 quarter day) have been replaced with HCPCS code **H2014** with modifier **TF** (skills training and development, per 15 minutes; intermediate level of care). Providers must bill in 15-minute units with a minimum of one unit and a maximum of 24 units allowed per attendance day.

Day Habilitation, High-Need

Effective for dates of service on or after October 16, 2003, the MassHealth local service codes for day habilitation, high-need (X2309 full day, X2302 three-quarter day, X2310 half day, x2311 one-quarter day) have been replaced with HCPCS code **H2014** with modifier **TG** (skills training and development, per 15 minutes; complex/high tech level of care). Providers must bill in 15-minute units with a minimum of one unit and a maximum of 24 units allowed per attendance day.

Day Habilitation, Supplemental Staffing

Effective for dates of service on or after October 16, 2003, the MassHealth local service code for supplemental staffing (X2325) has been replaced with HCPCS code **H2014** with modifier **22** (Skills training and development, per 15 minutes; unusual procedural services). Providers must bill in 15-minute units with a minimum of one unit and a maximum of 24 units allowed per attendance day. Please refer to Day Habilitation Provider Bulletin 2, dated November 1999, for complete instructions on how to use this service.

Day Habilitation, In-Facility Services, 1:2 or 1:3 staff-to-participant ratio

Effective for dates of service on or after October 16, 2003, the MassHealth local service code for day habilitation in a nursing facility, multiple members, less than four members (X2327) has been replaced with HCPCS code **H2014** with modifier **U1** (skills training and development, per 15 minutes). Providers must bill in 15-minute units with a minimum of one unit and a maximum of 24 units allowed per attendance day. Please refer to Day Habilitation Provider Bulletin 3, March 2000, for complete instructions on how to utilize this service.

Day Habilitation, In-Facility Services, 1:1 staff-to-participant ratio

Effective for dates of service on or after October 16, 2003, the MassHealth local service code for day habilitation in a nursing facility, individual member (X2326) has been replaced with HCPCS code **H2014** with modifier **U2** (skills training and development, per 15 minutes). Providers must bill in 15-minute units with a minimum of one unit and a maximum of 24 units allowed per attendance day. Please refer to Day Habilitation Provider Bulletin 3, dated March 2000, for complete instructions on how to use this service.

Day Habilitation, In-Facility Services, Staff Transportation

Effective for dates of service on or after October 16, 2003, MassHealth local service code for transportation to a nursing facility (X2320) has been replaced with HCPCS code **T2003** (non-emergency transportation; encounter/trip). Providers must bill for this service per trip with a maximum of two trips per program day.

This service is allowable only for in-facility services when staff-to-participant ratio is 1:4 or more and the provider uses this code in combination with the community-based day habilitation service codes and modifiers (H2014 including use of modifiers TF and TG).

In-facility services for members with a staff-to-participant ratio of 1:1, 1:2, or 1:3 includes the transportation rate in the service code/modifier. Please refer to Day Habilitation Program Bulletin 2, dated November 1999, for complete instructions on how to utilize this service.

Crosswalk

Please find attached a crosswalk from the obsolete MassHealth local service codes and modifiers to the new national service codes and modifiers for the revised Subchapter 6.

Regulations from the Division of Health Care Finance and Policy

If you wish to obtain a copy of the Division of Health Care Finance and Policy's Regulations about the conversion of these codes, submit a request to the address or phone number listed below.

Division of Health Care Finance and Policy
Two Boylston Street
Boston, MA 02116
Telephone: 617-988-3100

You can also view these regulations on-line at www.mass.gov/dhcfp.

Web Site Access and Questions

This transmittal letter and the day habilitation regulations are available on the Division's Web site at www.mass.gov/dma. If you have any questions, please call MassHealth Provider Services at 617-628-4141 or 1-800-325-5231.

NEW MATERIAL

(The pages listed here contain new or revised language.)

Day Habilitation Program Manual

Pages 6-1 and 6-2

OBSOLETE MATERIAL

(The pages listed here are no longer in effect.)

Day Habilitation Program Manual

Pages 6-1 and 6-2 — transmitted by Transmittal Letter DHP-23

Day Habilitation Program Service Code Crosswalk

Effective 10/16/2003

Obsolete Code	Obsolete Service Description	New Code-Modifier	New Service Description/Modifier Description	CMS POS To be used on 837P transactions: Loop 2300 (line level); Field CLM05-01; <u>OR</u> Loop 2400 (claim level); Field SV105	DMA POS To be used on paper claims/EMC transactions: Enter in Item 15 of the paper claim 09, or equivalent Item on EMC	Limitation/ Comment
X2303	Low-need full-day day habilitation services	H2014	Skills training and development, per 15 minutes	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, low-need. Bill in 15-minute units. Report the actual time spent by the member in the day habilitation program. Minimum one unit per day; maximum 24 units per day.
X2300	Low-need three-quarter day day habilitation services	H2014	Skills training and development, per 15 minutes	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, low-need
X2304	Low-need half-day day habilitation services	H2014	Skills training and development, per 15 minutes	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, low-need
X2305	Low-need one-quarter day day habilitation services	H2014	Skills training and development, per 15 minutes	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, low-need
X2306	Moderate-need full-day day habilitation services	H2014-TF	Skills training and development, per 15 minutes, intermediate level of care	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, moderate-need
X2301	Moderate-need three-quarter day day habilitation services	H2014-TF	Skills training and development, per 15 minutes, intermediate level of care	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, moderate-need
X2307	Moderate-need half-day day habilitation services	H2014-TF	Skills training and development, per 15 minutes, intermediate level of care	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, moderate-need
X2308	Moderate-need one-quarter day day habilitation services	H2014-TF	Skills training and development, per 15 minutes, intermediate level of care	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, moderate-need
X2309	High-need full-day day habilitation services	H2014-TG	Skills training and development, per 15 minutes, complex/high tech level of care.	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, high-need
X2302	High-need three-quarter day day habilitation services	H2014-TG	Skills training and development, per 15 minutes, complex/high tech level of care	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, high-need

**Day Habilitation Program
Service Code Crosswalk**
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X2310	High-need half-day day habilitation services	H2014-TG	Skills training and development, per 15 minutes, complex/high tech level of care	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, high-need
X2311	High-need one-quarter day day habilitation services	H2014-TG	Skills training and development, per 15 minute, complex/high tech level of care	11 (office), 31 (skilled nursing facility) or 32 (nursing facility)	01 (office), 06 (nursing facility)	Day habilitation, high-need
X2325	Supplemental staffing, member resides in a nursing facility	H2014-22	Skills training and development, per 15 minutes, unusual procedural services	11 (office)	01 (office)	Supplemental staffing for members who reside in a nursing facility and attend a community-based day habilitation program.
X2326	Day habilitation in a nursing facility, individual member	H2014-U2	Skills training and development, per 15 minutes	31 (skilled nursing facility) or 32 (nursing facility)	06 (nursing facility)	Use modifier U2 to denote day habilitation in a nursing facility with a staff-to-participant ratio of 1:1.
X2327	Day habilitation in a nursing facility, multiple members, less than four	H2014-U1	Skills training and development, per 15 minutes	31 (skilled nursing facility) or 32 (nursing facility)	06 (nursing facility)	Use modifier U1 to denote day habilitation in a nursing facility with a staff-to-participant ratio of 1:2 or 1:3.
X2320	Transportation to nursing facility (round trip)	T2003	Nonemergency transportation; encounter/trip	31 (skilled nursing facility) or 32 (nursing facility)	06 (nursing facility)	Staff transportation to nursing facility, bill per one way trip, up to a maximum of two trips. Use this in conjunction with H2014 TG and TF only when services occur in a nursing facility.