

DEPARTMENT OF DEVELOPMENTAL SERVICES
LICENSURE AND CERTIFICATION
PROVIDER FOLLOW-UP REPORT

Provider: DIMOCK COMMUNITY SERVICES

Provider Address: 55 Dimock St , Roxbury

Name of Person Thomas Morris
Completing Form: _____

Date(s) of Review: 03-OCT-25 to 03-OCT-25

Follow-up Scope and results :		
Service Grouping	Licensure level and duration	# Indicators std. met/ std. rated
Residential and Individual Home Supports	2 Year License	3/4

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Residential and Individual Home Supports Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L68
Indicator	Funds expenditure
Area Need Improvement	Three individuals paid for phone and internet monthly, which is the responsibility of the agency. The agency needs to ensure that individuals' and the agency's responsibilities for costs are consistent with DDS regulations.
Process Utilized to correct and review indicator	Reimbursed all individuals who had paid for phone and internet since 8/1/23. (Documentation submitted with Follow-up to Action Plan). No individual will be charged for phone and internet going forward. Developed new Financial Policy on which all staff members have been trained.
Status at follow-up	Corrected.
Rating	Met

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Indicator #	L87
Indicator	Support strategies
Area Need Improvement	For two individuals, the agency did not submit their support strategies within DDS timelines. The agency needs to ensure that support strategies are submitted within DDS timelines.
Process Utilized to correct and review indicator	All Program Coordinators, who are responsible for submitting ISP documentation prior to the ISP meeting, have been trained to ensure that all required materials are submitted at least 10 business days prior to the scheduled meeting date.
Status at follow-up	Corrected, ongoing.
Rating	Met

Administrative Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L48
Indicator	HRC
Area Need Improvement	The agency's Human Rights Committee did not include a member with medical expertise. The committee did not meet quorum at its March 2025 meeting nor did its member with clinical expertise attend at least 75% of the meetings during the past year. Additionally, the committee did not fulfill its regulatory responsibility to review its human rights training and processes and agency policies which may impact human rights. The agency should support its Human Rights Committee to attain the correct composition of members and support all members to attend quarterly meetings. Additionally, it needs to ensure that the committee fulfills all its regulatory responsibilities.

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Process Utilized to correct and review indicator	We are actively recruiting a Human Rights Officer with medical expertise. The Human Rights Committee Coordinator will emphasize the importance of consistent attendance for all committee members, and ensure compliance with regulatory responsibilities, including the review of trainings, processes and policies that may impact human rights.
Status at follow-up	In progress.
Rating	Not Met

Indicator #	L83
Indicator	HR training
Area Need Improvement	Four staff were not trained in the current DDS mandated reporter curriculum. The agency should train all staff in the current mandated reporter curriculum and ensure that staff are trained annually.
Process Utilized to correct and review indicator	All active staff members have completed the current mandated reporter training. Documentation will be maintained to verify each staff member's completion. This training is required annually for all staff members.
Status at follow-up	Corrected.
Rating	Met