

**Board of Registration of Dispensing Opticians  
Public Session Minutes**

**Date: March 1, 2023 Time: 10:00 a.m.**

**A public meeting of the Massachusetts Board of Registration of Dispensing Opticians (“the Board”) was held via Videoconference and Conference Call pursuant to Chapter 22 of the Acts of 2022, signed into law on February 12, 2022.**

**Board Members Present:**

William Carleton, Board Chair  
Mark Davini, Board Secretary  
Jesse Ellis  
Deborah Black  
Alicja Prachanronarong

**Staff Present:**

Sheila York, Board Counsel  
Lauren McShane, Chief Investigator  
Thomas F. Burke, Executive Director  
Margaret McKenna, Board Staff

**Housekeeping:**

- Board Chair, William Carleton, called the meeting to order at 10:06 am and established a quorum via calling attendance: William Carleton, Jesse Ellis, Deborah Black, Alicja Prachanronarong, and Mark Davini. All members participated remotely via Webex by Cisco.
- Mr. Burke advised members of the public to mute their volume and utilize the raise hand function to address the Board. He asked that members of the public turn off their cameras during the meeting and when not directly addressing the Board.

**Board Business:**

- **Report from Executive Director, Thomas Burke:** Mr. Burke acknowledged that the Board meeting and future meetings will be conducted using the Webex platform. He advised the Board that at present the Chapter 22 of the Acts of 2022 granting permission to meet via videoconference and conference call has not been extended and will expire on March 31, 2023. Mr. Burke will advise the Board and members of the public on meeting arrangements prior to the April 5, 2023 Board meeting.

**Board Minutes:**

- Public Meeting Minutes from February 1, 2023: **Mr. Ellis moved to accept the minutes and Ms. Black seconded. The motion to accept the February 1, 2023 minutes passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

**Apprentice Extension Request:**

- Sarah Derome – Tabled.

**Application Review:**

At 10:19 a.m., the Board was scheduled to meet with applicants for licensure and reviewed applications and additional documentation. Below is a list of the candidates for review and the motion and roll call vote for each:

Alicia Souza – After review of Ms. Souza’s application, Mr. Ellis moved to accept the applicant’s out-of-state practical exam and approve her for licensure. Dr. Davini seconded. Motion passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “No”, Ms. Prachanronarong: “Yes”.

Emmanuel Rojas – After review of Mr. Rojas’ application, Ms. Black moved to approve him for licensure. Ms. Prachanronarong seconded. Motion passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.

Joshua Brooks – After discussion and review of Mr. Brooks’ application, Ms. Black moved to approve him for licensure. Mr. Carleton seconded. Motion passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “No”.

Rostislava Trifanova – After review of Ms. Trifanova’s application, Dr. Davini moved to approve her for licensure. Ms. Prachanronarong seconded. Motion passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.

William Riddlesworth – After review of Mr. Widdleworth’s application, Mr. Ellis moved to approve him for licensure. Ms. Black seconded. Motion passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.

#### **Discussion:**

- None

#### **Open session for topics not reasonably anticipated 48 hours in advance meeting**

- The Chair invited members of the public to provide comment to the Board.
  - Mr. Brian Diener of the Optical Training Institute thanked the Board for its work guidance.
  - Mr. Burke addressed questions from Mr. Rojas and Mr. Brooks. He advised the newly licensed dispensing opticians that the license card will be sent via electronic mail. He noted that it may be possible to print the card in color.

#### **Closed Session: Quasi-Judicial Conference, pursuant to G.L. c. 30A, s. 18(d):**

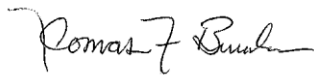
During the closed session, the Board took the following action:

- 2021-00642-IT-ENF – Voted to authorize Board counsel to issue Final Decision and order of sanction.

**Adjournment:**

- **At 10:51 a.m. Mr. Ellis moved to adjourn the meeting. Ms. Black seconded. Motion passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

Respectfully Submitted,



---

Thomas F. Burke  
Executive Director

**Documents used in the open meeting:**

- Agenda for DO Board Meeting of March 1, 2023
- Draft Public Meeting Minutes from February 1, 2023
- Apprentice Extension Request for S. Derome
- Applications for A. Souza, E. Rojas, J. Brooks, S. Logan, R. Trifanova and W. Riddlesworth (protected personal data redacted).