

**Board of Registration of Dispensing Opticians  
General Session Minutes  
Date: January 7, 2026**

**A public meeting of the Massachusetts Board of Registration of Dispensing Opticians (“the Board”) was held via WebEx.**

**Board Members Present by Phone/Video:**

William Carleton, Board Chair  
Mark Davini, Board Secretary  
Jesse Ellis  
Alicja Prachanronarong  
Deborah Black

**Board Staff Present:**

Samuel Leadholm, Board Counsel  
Thomas Burke, Executive Director  
Margaret McKenna, Program Coordinator  
Monique Brown, Board Staff

**Board Members Not Present by Phone/Video:**

None

**Administrative Tasks:**

- Board Chair, William Carleton, called the general session meeting to order at 10:09 a.m. and established a quorum via calling attendance: **Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”**. All members in attendance participated remotely via Cisco Webex.

**Board Business:**

- General session agenda January 7, 2026: **Mr. Ellis moved to accept the agenda as written. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”**.
- General session meeting minutes December 3, 2025: **Mr. Ellis moved to accept the general session minutes as written. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”**.

**Initial Application Review:**

- The Board was scheduled to meet with applicants for licensure and review applications. Below is a list of the candidates for review and the motion and roll call vote for each:

Lisa Anne Bendavid Coutinho – **After reviewing Lisa Anne Bendavid Coutinho’s application, Mr. Ellis moved to approve the applicant for licensure. Ms. Black seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Recused”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”**.

Farida Layakoubi – After reviewing Farida Layakoubi’s application, Dr. Davini moved to approve the applicant for licensure. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”.

Louis Biondi – After reviewing Louis Biondi’s application, Mr. Ellis moved to approve the applicant for licensure. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”.

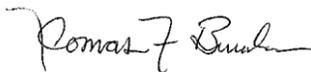
### **Reactivation Application Review:**

Stephen Haley – Mr. Haley met with the board to discuss his reactivation application to resume licensed practice in the Commonwealth. Mr. Haley has been continuously licensed in another jurisdiction (RI) since his Massachusetts license expired and actively practicing as a dispensing optician. After reviewing Mr. Haley’s application, Mr. Ellis moved to approve the reactivation application. Ms. Black seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Abstain”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”.

### **Adjourn:**

At 10:28 a.m. Mr. Ellis moved to adjourn the meeting. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Yes”.

Respectfully Submitted,



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Thomas F. Burke  
Executive Director

### **Documents used in the general session meeting:**

- General session meeting agenda for January 7, 2026
- Draft general session meeting minutes from December 3, 2025
- Application for L.A. Bendavid Coutinho (protected personal data redacted)
- Application for F. Layakoubi (protected personal data redacted)
- Application for L. Biondi (protected personal data redacted)
- Application for S. Haley (protected personal data redacted)