**Board Members Present:**

William Carleton, Board Chair

Deborah Black

Jesse Ellis

Alicja Prachanronarong

**Board Members not Present:**

Mark Davini, Board Secretary

**Staff Present:**

Shiela York, Board Counsel

Thomas F. Burke, Executive Director

Lauren McShane, Chief Investigator

Margaret McKenna, Board Staff

Lisa Park, Board Intern

**Housekeeping:**

* Board Chair, William Carleton called the meeting to order at 10:14 am and established a quorum via calling attendance: Deborah Black, Jesse Ellis, and Alicja Prachanronarong. All members participated remotely via Cisco Webex.

**Board Business:**

* Public Session agenda for January 8, 2025: **Mr. Ellis moved to accept the public session agenda. Ms. Black seconded. The motion to accept the January 8, 2025 agenda passed by roll call vote:** **Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**
* Public Meeting Minutes from November 6, 2024: **Ms. Black moved to accept the minutes and Mr. Ellis seconded. The motion to accept the November 6, 2024 minutes passed by a roll call vote:** **Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**
* Public Meeting Minutes from December 4, 2024: **Mr. Ellis moved to accept the minutes and Ms. Black seconded. The motion to accept the November 6, 2024 minutes passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Abstain”.**

**Apprentice Extension Request:**

* Gina Cruz met with the Board to request an extension of her apprenticeship so that she may achieve a passing score on the NCLE and Massachusetts Practical Exams. **After reviewing the apprentice extension request, Ms. Black moved to grant Gina Cruz an apprentice extension until January 7, 2026. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

**Application Review (Initial and Reactivation):**

* At 10:25 a.m. the Board was scheduled to meet with three applicants for licensure and one applicant seeking to reactivate a dispensing optician license. The Board reviewed applications and additional documentation. Below is a list of the candidates for review and the motion and roll call vote for each:

Christopher Rindfleisch – **After review of Mr. Rindfleisch’s application, Mr. Ellis moved to approve him for licensure. Ms. Black seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Recused”.**

Laura Crane - **After reviewing Ms. Crane’s application, Ms. Black moved to approve her for licensure. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

Micha Benton – **Tabled.**

Jenna Garcia – **After review of Ms. Garcia’s application to reactivate her dispensing opticians license, Mr. Ellis moved to approve the reactivation application. Ms. Black seconded. The motion passed by roll call vote:** **Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

**Discussion**

* Dispensing Opticians – Apprentice as Manager Responses from States – Tabled.

**Adjournment:**

**At 11:12 a.m., Mr. Ellis moved to adjourn the public meeting. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

**Move to 65C:**

**At 11:14 a.m., Mr. Ellis moved to enter into closed session to conduct investigatory conferences pursuant to G.L. c. 112, §65C. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Black: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Not Present”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

Respectfully Submitted,



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Thomas F. Burke

Executive Director

Documents used in the public session meeting:

* Public session meeting agenda for January 8, 2025
* Draft public meeting minutes from November 6, 2024
* Draft public meeting minutes from December 4, 2024
* Application for C. Rindfleisch (protected personal data redacted)
* Application for L. Crane (protected personal data redacted)
* Application for M. Benton (protected personal data redacted)
* Reactivation application for J. Garcia (protected personal data redacted)
* Apprentice as manager responses culled by the Division of Apprentice Standards