

**Board of Registration of Dispensing Opticians
Public Session Minutes
Date: October 1, 2025**

A public meeting of the Massachusetts Board of Registration of Dispensing Opticians (“the Board”) was held via WebEx.

Board Members Present by Phone/Video:

William Carleton, Board Chair
Mark Davini, Board Secretary
Deborah Black
Jesse Ellis

Board Staff Present:

Sheila York, Board Counsel
Samuel Leadholm, Board Counsel
Thomas Burke, Executive Director
Margaret McKenna, Program Coordinator
Monique Brown, Board Staff
Katherine Wu, Board Staff

Board Members Not Present by Phone/Video:

Alicja Prachanronarong

Administrative Tasks:

- Board Chair, William Carleton, called the general session meeting to order at 10:07 a.m. and established a quorum via calling attendance: **Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”**. All members in attendance participated remotely via Cisco Webex.

Board Business:

- General Session agenda October 1, 2025: Mr. Burke requested that the agenda be amended to read “meeting dates 2026” under board business. **Mr. Ellis moved to accept the amended October 1, 2025 general session agenda. Dr. Davini seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”**.
- General Session Meeting Minutes September 3, 2025: **Mr. Ellis moved to accept the general session minutes as presented seconded by Ms. Black. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”**.
- Meeting Dates 2026

Tabled.
- Board Elections – Board members held yearly elections for Board Chair and Board Secretary

Chair – VOTE: Dr. Davini moved to elect Mr. Carleton as Board Chair. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Secretary – VOTE: Mr. Ellis moved to elect Dr. Davini as Board Secretary and Ms. Black seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

- Board Counsel staffing update

Board Counsel, Sheila York, introduced Samuel Leadholm, who will serve as incoming board counsel for future meetings. The Board welcomed Mr. Leadholm and thanked Ms. York for her many years of work as board counsel.

Application Review (Initial):

- The Board was scheduled to meet with applicants for licensure and review applications. Below is a list of the candidates for review and the motion and roll call vote for each:

Eric Reeder – After reviewing Eric Reeder’s application, Mr. Ellis moved to approve the applicant for licensure. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Nathan Usvyat – After reviewing Nathan Usvyat’s application, Mr. Ellis moved to approve the applicant for licensure. Dr. Davini seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Meenu Bakshi – After reviewing Meenu Bakshi’s application, Mr. Ellis moved to approve the applicant for licensure. Dr. Davini seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Sarah Elizabeth Karten – After reviewing Sarah Elizabeth Karten’s application, Mr. Ellis moved to approve the applicant for licensure. Ms. Black seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Ross Sparrow – After reviewing Ross Sparrow’s application, Dr. Davini moved to approve the applicant for licensure. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Aracelis Delgado – After reviewing Aracelis Delgado’s application, Mr. Ellis moved to approve the applicant for licensure. Ms. Black seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Hannah Ashe – After reviewing Hannah Ashe’s application, Mr. Ellis moved to approve the applicant for licensure. Dr. Davini seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Board Discussion:

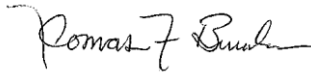
- On-The-Job Training Form

The Board reviewed a draft training form for apprentice opticians who receive off-site lab training in subject matter requirements enumerated in 235 CMR 4.04. The Board provided guidance to board staff and directed staff to present a revised form at the subsequent meeting.

Adjournment:

At 11:07 a.m. Dr. Davini moved to adjourn the general session meeting. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Prachanronarong: “Not Present”.

Respectfully Submitted,



Thomas F. Burke
Executive Director

Documents used in the general session meeting:

- Public session meeting agenda for October 1, 2025
- Draft public meeting minutes from September 3, 2025
- Application for E. Reeder (protected personal data redacted)
- Application for N. Usvyat (protected personal data redacted)
- Application for M. Bakshi (protected personal data redacted)
- Application for S. Karten (protected personal data redacted)
- Application for R. Sparrow (protected personal data redacted)
- Application for A. Delgado (protected personal data redacted)
- Application for H. Ashe (protected personal data redacted)
- Draft On-The-Job Training Form