

**Board of Registration of Dispensing Opticians
General Session Minutes
Date: November 5, 2025**

A public meeting of the Massachusetts Board of Registration of Dispensing Opticians (“the Board”) was held via WebEx.

Board Members Present by Phone/Video:

William Carleton, Board Chair
Mark Davini, Board Secretary
Jesse Ellis
Alicja Prachanronarong

Board Staff Present:

Sheila York, Board Counsel
Samuel Leadholm, Board Counsel
Thomas Burke, Executive Director
Margaret McKenna, Program Coordinator
Monique Brown, Board Staff
Katherine Wu, Board Staff

Board Members Not Present by Phone/Video:

Deborah Black

Administrative Tasks:

- Board Chair, William Carleton, called the general session meeting to order at 10:06 a.m. and established a quorum via calling attendance: **Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”**. All members in attendance participated remotely via Cisco Webex.

Board Business:

- General Session agenda November 5, 2025: **Mr. Ellis moved to accept the agenda as written. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”**.
- General Session meeting minutes October 1, 2025: **Mr. Ellis moved to accept the general session minutes as written. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Abstain”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”**.

The Board agreed to move the Opticians Association of Massachusetts (OAM) report topic to later in the meeting because of technical difficulties and begin application review.

Application Review (Initial):

- The Board was scheduled to meet with applicants for licensure and review applications. Below is a list of the candidates for review and the motion and roll call vote for each:

Melanie E Tetrault – **After reviewing Melanie E Tetrault’s application, Mr. Ellis moved to approve the applicant for licensure. Dr. Davini seconded. The motion**

passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”.

Adalberto Santana Rivera – After reviewing Adalberto Santana Rivera’s application, Mr. Ellis moved to approve the applicant for licensure. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Recused”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”.

Kimberly Hunyh – After reviewing Kimberly Hunyh’s application, Dr. Davini moved to approve the applicant for licensure. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”.

Shayanne Payen – After reviewing Shayanne Payen’s application, Mr. Ellis moved to approve the applicant for licensure. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”.

Application Review (Reactivation):

Jason J Thibault – Mr. Thibault met with the board to discuss his reactivation application to resume licensed practice in the Commonwealth. Mr. Thibault has been continuously licensed in another jurisdiction (RI) since his Massachusetts license expired and actively practicing as a DO for most of that time. Mr. Thibault meets the requirements for licensure in MA through endorsement/reciprocity but had to apply as a reinstatement applicant because he held an MA license from 2012-2015. Mr. Thibault requested that the Board waive the requirement for reinstatement that he retake the practical examination in 235 CMR 2.12(3)(c). **After reviewing Mr. Thibault’s application, Mr. Ellis moved to waive the requirement that he retake the practical exam and approve the reactivation application. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”.**

Board Business:

- Opticians Association of Massachusetts (OAM) report, Executive Officer Dibby Bartlett
 - Opticians Association of Massachusetts Fall Education and Annual Meeting
 - OAM and the United Opticians Association
 - OAM Executive Director Blair Wong

Ms. Bartlett provided a brief report to the board on the following topics:

- The Opticians Association of Massachusetts (OAM) convened the fall meeting on November 1-2 with over one hundred members in attendance.
- OAM joined other statewide associations as a formal member of the United Opticians Association.
- The spring OAM meeting will be held on May 3, 2026.

- Founder and director of the opticianry program at Franklin Cummings Tech and OAM executive director, Blair Wong, was chosen as the international optician of the year. He received the award at the International Opticians Association in Paris.

Board Discussion:

- On-The-Job Training Form

The Board reviewed the revised draft training form for apprentice opticians who receive off-site lab training in subject matter requirements enumerated in 235 CMR 4.04. **After review, Mr. Ellis moved to accept the on-the-job training form as presented. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”**

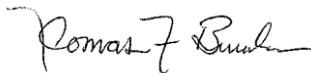
- Verification of Hours Form

The Board reviewed the verification of hours form. The form was amended to reflect the content in the on-the-job training form. **After discussion, Dr. Davini moved to accept the verification of hours form as amended. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”.**

Adjournment:

At 10:57 a.m. Mr. Ellis moved to adjourn the general session meeting. Dr. Davini seconded. The motion passed by roll call vote: Ms. Prachanronarong: “Yes”, Mr. Ellis: “Yes”, Mr. Carleton: “Yes”, Dr. Davini: “Yes”, Ms. Black: “Not Present”.

Respectfully Submitted,



Thomas F. Burke
Executive Director

Documents used in the general session meeting:

- General session meeting agenda for November 5, 2025
- Draft general session meeting minutes from October 1, 2025
- Application for M. E. Tetrault (protected personal data redacted)

- Application for A.S. Rivera (protected personal data redacted)
- Application for K. Hunyh (protected personal data redacted)
- Application for S. Payen (protected personal data redacted)
- Application for J. Thibault (protected personal data redacted)
- A revised draft of on-the-job training form
- Amended verification of hours form