

**Board of Registration of Dispensing Opticians
General Session Minutes
Date: May 6, 2026**

A public meeting of the Massachusetts Board of Registration of Dispensing Opticians (“the Board”) was held via WebEx.

Board Members Present by Phone/Video:

William Carleton, Board Chair
Mark Davini, Board Secretary
Deborah Black
Jesse Ellis
Alicja Prachanronarong

Board Staff Present:

Samuel Leadholm, Board Counsel
Thomas Burke, Executive Director
Jonathan Dillon, Director of Policy
Margaret McKenna, Program Coordinator
Monique Brown, Office Support Specialist

Board Members Not Present by Phone/Video:

None

Administrative Tasks:

- Board Chair William Carleton called the general session meeting to order at 10:10 a.m. and established quorum via calling attendance: **Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”**. All members in attendance participated remotely via Cisco Webex.

Board Business:

- General session agenda May 6, 2026: **Mr. Ellis moved to accept the agenda as written. Dr. Davini seconded. The motion passed by roll call vote: Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”**.
- General session meeting minutes April 1, 2026: **Mr. Ellis moved to accept the general session minutes. Dr. Davini seconded. The motion passed by roll call vote: Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”**.
- Unified Recovery and Monitoring Program (URAMP) Activity Report, April 2026: Read and filed.

Mr. Carleton left the meeting at 10:17 a.m. and returned to the meeting at 10:24 a.m.

- Executive director report

The director reported that the revised verification of hours and on-the-job training forms have been integrated into the e-licensing application and posted on the board website. The forms have been shared with staff at the Division of Apprentice Standards (DAS). The Board agreed that applicants may continue to submit older forms until January 1,

2027 and instructed the director and staff to announce the cut-off date on the board website and by electronic mail notification to licensees.

- DPH 140 CMR 2.00 on requirements applicable to all health care providers licensed by boards within the Department of Public Health

Director of Policy Jonathan Dillon offered a brief presentation on proposed regulation 140 CMR 2.00. The regulation would prohibit Massachusetts licensed health care providers from reporting medical debt to consumer reporting agencies and require health care providers in the Commonwealth to include a provision in contracts with debt collectors that prohibits debt collectors from reporting debt to consumer reporting agencies. Mr. Dillon requested board approval of the regulation to progress to public comment period.

- **Following the presentation, Mr. Ellis moved to approve DPH 140 CMR 2.00 to progress to public comment period. Ms. Black seconded. The motion passed by roll call vote: Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”.**

Apprentice Extension Request:

- Johany Narvaez Garcia – Ms. Garcia met with the board to request a one-year apprentice extension so that he may complete exam requirements. This is her first apprentice extension request. Ms. Garcia recently completed the National Opticianry Competency Exam – NCOE Basic but did not achieve a passing score. **After discussion, Mr. Ellis moved to grant Johany Narez Garcia an apprentice extension until April 7, 2027. Dr. Davini seconded. The motion passed by roll call vote: Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”.**

Application Review:

The Board was scheduled to meet with applicants for licensure and review applications. Below is a list of the candidates for review and the motion and roll call vote for each:

- Crystal Marie Laliberte – **After reviewing Crystal Marie Laliberte’s application, Dr. Davini moved to approve the applicant for licensure. Ms. Prachanronarong seconded. The motion passed by roll call vote: Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”.**
- Kim Ann Swett – **After reviewing Kim Ann Swett’s application, Mr. Ellis moved to approve the applicant for licensure. Ms. Prachanronarong seconded. The motion passed by roll call vote: Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”.**

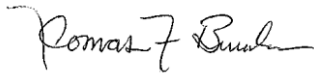
Board Discussion:

- Policy regarding apprentice training hours – TABLED

Adjourn:

- **At 11:21 a.m. Mr. Ellis moved to adjourn the meeting. Ms. Prachanronarong seconded. The motion passed by roll call vote: Mr. Carleton: “Yes”; Dr. Davini: “Yes”; Ms. Black: “Yes”; Mr. Ellis: “Yes”; Ms. Prachanronarong: “Yes”.**

Respectfully Submitted,



Thomas F. Burke
Executive Director

Documents used in the general session meeting:

- General session meeting agenda for May 6, 2026
- Draft general session meeting minutes from April 1, 2026
- DPH 140 CMR 2.00 – draft regulation (pre-comment)
- PowerPoint presentation of 140 CMR 2.00
- DPH Medical Debt Regulations – board cover memo (pre-comment)
- Apprentice extension request paperwork for J. N. Garcia (protected personal data redacted)
- Application for C. M. Laliberte (protected personal data redacted)
- Application for K. Swett (protected personal data redacted)