

## **Board of Registration of Dispensing Opticians**

### **Public Session Minutes**

**Date: May 7, 2025 Time: 10:00 a.m.**

**A public meeting of the Massachusetts Board of Registration of Dispensing Opticians (“the Board”) was held via WebEx.**

#### **Board Members Present by Phone/Video:**

William Carleton, Board Chair  
Mark Davini, Board Secretary  
Deborah Black  
Alicja Prachanronarong  
Jesse Ellis

#### **Board Staff Present:**

Sheila York, Board Counsel  
Thomas Burke, Executive Director  
Margaret McKenna, Program Coordinator  
Lisa Park, Board Staff

#### **Board Members Not Present by Phone/Video:**

None

#### **Administrative Tasks:**

- Board Chair, William Carleton called the general session meeting to order at 10:04 a.m. and established a quorum via calling attendance: **Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”**. All members in attendance participated remotely via Cisco Webex.

#### **Board Business:**

- General Session agenda May 8, 2025: **Mr. Ellis moved to accept the agenda and Dr. Davini seconded. The motion to accept the general session agenda passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**
- General Session Meeting Minutes April 2, 2025: **Mr. Ellis moved to accept the minutes and Dr. Davini seconded. The motion to accept the April 2, 2025 minutes passed by a roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Not Present”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**
- Opticians Association of Massachusetts (OAM) spring conference meeting and National Academy of Opticianry (NOA) update – D. Bartlett:

Olivia (Dibby) Bartlett reported that the Opticians Association of Massachusetts (OAM) convened a successful spring conference at Bentley University on April 27<sup>th</sup>, 2025 with approximately ninety participants. She reminded the Board that The United Opticians Association (UOA) conference on June 6<sup>th</sup>-7<sup>th</sup> will offer education workshops. Dispensing Optician Blair Wong will be the keynote speaker.

### **Application Review (Initial):**

- At 10:21 a.m. the Board was scheduled to meet with applicant(s) for licensure and reviewed applications and additional documentation. Below is a list of the candidate(s) for review and the motion and roll call vote for each:

Alexandra Rubin – **After reviewing Ms. Rubin’s application, Ms. Black moved to approve her for licensure contingent upon receipt by board staff of a signed and notarized statement from her supervising mentor that he supervised the applicant’s lab work training. Dr. Davini seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

Ms. Prachanronarong recused and was removed as a panelist for the following two topics:

Atanaska Semerdzhieva - **After reviewing Ms. Semerdzhieva’s application, Ms. Black moved to approve her for licensure contingent upon receipt by board staff of a signed letter from the optometrist who supervised her contact lens training. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Recused”.**

Idary Silva - **After reviewing Ms. Silva’s application, Mr. Ellis moved to approve her for licensure. Ms. Black seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Recused”.**

Ms. Prachanronarong returned to the meeting at 11:00 a.m.

Joshua Monroy De Prodigalidad - **After reviewing Mr. De Prodigalidad’s application, Dr. Davini moved to approve him for licensure. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Abstain”.**

Lory Degray - **After reviewing the application, Mr. Ellis moved to approve her for licensure. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

Christopher Wojtkoski - **After reviewing the application, Ms. Black moved to approve him for licensure. Ms. Prachanronarong seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

## **Board Discussion:**

- On-the-Job Training requirements in the Apprentice Optician Sample Curriculum:
  - 2.24 Processes Related to Glass Lenses – Heat Treatment
  - 2.26 Drop Ball Testing

The Board revisited the approved apprentice optician sample curriculum designed to guide the licensed mentor in the provision of both On-The-Job Training (OJT) and Related Technical Instruction (RTI) to apprentices. Margaret Gilligan of the Division of Apprentice Standards (DAS) requested clarification on two segments in the optical theories and concepts sections of the curriculum, namely, 2.24 Processes Related to Glass Lenses – Heat Treatment, and 2.26 Drop Ball Testing.

**After discussion, Ms. Black moved to amend section 2.24 to strike “Heat Treatment” and replace with “Lens Hardening (Heat and Chemical Treatment)”. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

**Following the motion, Dr. Davini moved to amend section 2.26 Drop Ball Testing to strike the on-the-job training requirement. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Yes”, Ms. Prachanronarong: “Yes”.**

In conclusion, the Board agreed to refer to the sample curriculum as the On-The-Job Training (OJT) and Related Technical Instruction (RTI) sample guide and instructed board staff to change the title in all board-related materials. The Board reaffirmed that applicants should submit one verification of hours form per supervising mentor and submit additional forms as needed. No vote was taken.

- Whether to require applicants to submit National Practitioner Data Bank Self-Query Response:

After announcing the topic, Mr. Carleton left the meeting at 11:41 a.m. and did not return to general session.

The Board discussed the use of the National Practitioner Data Bank (NPDB) self-query form as part of the licensure application process. NPDB stores information on disciplinary action by a licensee in any jurisdiction where the licensee has practiced. Requiring the self-query for initial and reactivation applications would inform staff of any adverse actions in other jurisdictions by applicants seeking licensure in Massachusetts. The Board tabled further discussion and instructed board staff to provide additional information at a subsequent meeting.

**Adjournment:**

**At 10:43 a.m. Ms. Black moved to adjourn the general session meeting. Dr. Davini seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Not Present”, Ms. Prachanronarong: “Yes”.**

**Cases, Investigative Conference, Settlement Offers [Closed session pursuant to M.G.L. c. 112 §65C]:**

**Dr. Davini moved to exit general session and enter closed session for the purpose of investigative conference pursuant to M.G.L. c. 112 §65C. Mr. Ellis seconded. The motion passed by roll call vote: Ms. Black: “Yes”, Mr. Ellis: “Yes”, Dr. Davini: “Yes”, Mr. Carleton: “Not Present”, Ms. Prachanronarong: “Yes”.**

Respectfully Submitted,



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Thomas F. Burke  
Executive Director

**Documents used in the general session meeting:**

- Public session meeting agenda for May 8, 2025
- Draft public meeting minutes from April 2, 2025
- Discussion Points for 5.8.25 Board Meeting
- DAS DO Tracking Form Worksheet 10.31.23
- Application for A. Rubin (protected personal data redacted)
- Application for A. Semerdzhieva (protected personal data redacted)
- Application for I. Silva (protected personal data redacted)
- Application for J. Monroy De Prodigalidad (protected personal data redacted)
- Application for L. Degray (protected personal data redacted)
- Application for C. Wojtkoski (protected personal data redacted)