**Supplier Diversity Program (SDP) Plan Commitment**

**SDP Plan Form #1**

**Contract/RFR Document Number:** Click here to enter text.

**Instructions:** Completing all parts of this form is mandatory. Please read all sections of the Bid related to the SDP. Complete one form and submit with your Quote.

**Important:** Prime bidders that are certified as an M/WBE, M/WNPO, VBE and SDVOBE must also submit an SDP Plan Form and may not list themselves or their affiliates as SDP Partners.

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| **Part I Bidder/Contractor Information (Required)** | | | | |
| **Business Name:** Click here to enter text. | **Contact Name:** Click here to enter text. | | **Phone #**: Click here to enter phone number. | **Email address:** Click here to enter email address. |
| **Part II Annual Financial Commitment (Required)** | | | | |
| **Provide a specific percentage of Bidder/Contractor sales derived from this contract to be spent with all certified SDP Partners on a Massachusetts fiscal year (July 1-June 30) basis.** | | | | |
| **Annual SDP Percentage Committed in Bid Response**  **for Life of Contract:** | | Click here to enter percentage.**%** | | |

**Supplier Diversity Program (SDP) Resources:**

* Lists of M/WBEs, M/WNPOs, VBEs and SDVOBEs certified or verified by the Supplier Diversity Office (SDO) are located at [www.mass.gov/sdo](http://www.mass.gov/sdo).
* Additional resources to assist Prime Bidders in finding potential Certified Partners can be found at [www.mass.gov/sdp](http://www.mass.gov/sdp).
* The Operational Services Division offers trainings on compliance with the SDP Plan requirements. Registration information for upcoming trainings can be found on the [Supplier Diversity Program Trainings](http://www.mass.gov/anf/budget-taxes-and-procurement/procurement-info-and-res/procurement-prog-and-serv/sdo/sdp/supplier-diversity-program-services.html) webpage.