



Massachusetts
Department Of Correction
POLICY

Effective Date	9/1/2020	Responsible Division Commissioner
Annual Review Date	9/1/2020	

Policy Name 103 DOC 101 Correctional Institutions/Security Levels		M.G.L. Reference: M.G.L. Chapter 124, sections 1 (c) and (q) M.G.L. Chapter 125, section 14
		DOC Policy Reference:
		ACA/PREA Standards: 5-ACI-1A-07; 5-ACI-1A-09; 5-ACI-1B-01 4-ACRS-7B-01
Attachments Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Inmate Library Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Applicability: Staff
Public Access Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Location: Department Central Policy File Each Institution’s Policy File Commissioner’s Policy File

PURPOSE:
To establish a standard listing for each state correctional institution and its appropriate security level within the Department organization.

RESPONSIBLE STAFF FOR IMPLEMENTATION AND MONITORING OF POLICY:
Commissioner
Superintendent

CANCELLATION:
This policy cancels all Departmental policies, procedures, Commissioner’s bulletins and rules and regulations regarding the organizational structure as it pertains to correctional institution security level status and inmate placement within the Department.

SEVERABILITY CLAUSE:
If any part of this policy is, for any reason, held to be in excess of the authority of the Commissioner, such decision shall not affect any other part of this policy.

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101.01 Institutional Responsibility

The Superintendent of each institution is appointed by the Commissioner of Correction. Superintendents shall have, at a minimum, the following qualifications: a bachelor's degree in an appropriate discipline; five years of related administrative experience; and demonstrated administrative ability and leadership. The degree requirements may be satisfied by completing a career development program that includes work-related experience, training, or college credits at a level of achievement equivalent to the bachelor's degree.

The Superintendent shall execute his/her powers and duties subject to the authority and control of the Commissioner of Correction, and pursuant to M.G.L. Chapter 125, Section 14. The Superintendent shall also be ultimately responsible for the overall functioning of the institution, including but not limited to the supervision of:

1. Inmates
2. Institution personnel/contract staff
3. Volunteers
4. All programs and activities connected with the institution.
5. All institution fiscal and budget matters.

101.02 Security Levels

1. Maximum Security

The perimeter is designed and staffed to prevent escapes and the introduction of contraband. Inmate movement and interaction are controlled by physical barriers. Inmates are housed in single and double cells. The design of the facility offers an ability to house some offenders separate from others without a limitation of work and/or program opportunities. Inmates are subject to direct supervision by staff. At the superintendent's discretion, contact visits may be allowed at Souza Baranowski Correctional Center and MCI-Cedar Junction's reception beds (which are considered maximum security). Personal clothing is generally not allowed.

2. Medium Security

The perimeter and physical barriers to control inmate movement and interaction are present. Inmates may be housed in single, double or multiple occupancy areas. Inmate movement and interaction are generally controlled by rules and regulations, as well as with physical barriers. Inmates are subject to direct supervision by staff. Work and program opportunities are available. Contact visits and personal clothing may be allowed. Inmates assigned to medium custody designation at MCI-Cedar Junction will receive contact visits.

3. Minimum Security

The perimeter is marked by non-secure boundaries. Physical barriers to movement and interaction are either non-secure or non-existent. Inmates may be housed in single, double

or multiple occupancy areas. Inmate movements and interactions are controlled by rules and regulations only. Supervision is intermittent. Inmates may leave the perimeter under supervision. Contact visits and personal clothing are allowed.

4. **Pre Release / Contracted Residential Placement**

The perimeter is marked by non-secure boundaries. Physical barriers to inmate movement and interaction are either non-secure or non-existent. Inmate movements and interactions are controlled by rules and regulations only. Inmates may leave the institution daily for work and/or education in the community. Supervision while on the grounds of the facility is intermittent. While in the community, supervision is occasional, although indirect supervision (e.g. contact with employer) may be more frequent. Inmates must be within eighteen (18) months of parole eligibility or release and not barred by sentencing restrictions from either placement in a pre release facility or participation in work, education or program related activities (PRA) release programs.

5. **Secure Treatment Program**

A clinically based treatment program for civilly committed patients in need of alcohol and/or substance use disorder treatment in accordance with applicable standards. The perimeter and physical structures assist in ensuring that patients are only released upon the earlier of a determination that release will not result in likelihood of serious harm or the expiration of the commitment order.

101.03 Massachusetts Correctional Institutions/Security Designations

1.	Souza Baranowski Correctional Center	Maximum
2.	MCI Cedar Junction	Maximum Reception & Diagnostic Center w/ Medium component
3.	Bridgewater State Hospital	Medium
4.	Massachusetts Treatment Center	Medium
5.	MCI-Concord	Medium
6.	MCI- Framingham and ATU	Medium Reception & Diagnostic Center
7.	MCI- Norfolk	Medium
8.	MCI- Shirley	Medium and Minimum
9.	North Central Correctional Institution	Medium and Minimum
10.	Old Colony Correctional Center	Medium and Minimum
11.	Shattuck Hospital Correctional Unit	Medium
12.	Boston Pre Release Center	Minimum and Pre-Release

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| 13. Massachusetts Alcohol and Substance Abuse Center at MCI-Plymouth | Secure Treatment Program |
| 14. Northeastern Correctional Center | Minimum and Pre-Release |
| 15. Pondville Correctional Center | Minimum and Pre-Release |
| 16. South Middlesex Correctional Center | Minimum and Pre-Release |
| 17. Contract Houses | Pre-Release |