



CORRECTIONAL INSTITUTIONS/SECURITY LEVELS
103 DOC 101

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101.01 Purpose

To establish a standard listing for each state correctional institution and its appropriate security level within the Department organization.

101.02 Cancellation

This policy cancels all Departmental policies, procedures, Commissioner’s bulletins and rules and regulations regarding the organizational structure as it pertains to correctional institution security level status and incarcerated individual placement within the Department.

101.03 Severability Clause

If any part of this policy is, for any reason, held to be in excess of the authority of the Commissioner, such decision shall not affect any other part of this policy.

101.04 Institutional Responsibility

- A. The Superintendent of each institution is appointed by the Commissioner of Correction. Superintendents shall have, at a minimum, the following qualifications: a bachelor’s degree in an appropriate discipline; five (5) years of related administrative experience; and demonstrated administrative ability and leadership. The degree requirements may be satisfied by completing a career development program that includes work-related

experience, training, or college credits at a level of achievement equivalent to the bachelor's degree.

- B. The Superintendent shall execute their powers and duties subject to the authority and control of the Commissioner of Correction, and pursuant to [M.G.L. c. 125, § 14](#). The Superintendent shall also be ultimately responsible for the overall functioning of the institution, including but not limited to the supervision of:
1. Incarcerated Individuals
 2. Institution personnel/contract staff
 3. Volunteers
 4. All programs and activities connected with the institution.
 5. All institution fiscal and budget matters.

101.05 Security Levels

A. Maximum Security

The perimeter is designed and staffed to prevent escapes and the introduction of contraband. Incarcerated individual movement and interaction are controlled by physical barriers. Incarcerated individuals are housed in single and double cells. The design of the institution offers an ability to house some offenders separate from others without a limitation of work and/or program opportunities. Incarcerated individuals are subject to direct supervision by staff. At the superintendent's discretion, contact visits may be allowed for incarcerated individuals housed in Reception & Diagnostic Center units/beds at the Souza Baranowski Correctional Center. Personal clothing is generally not allowed.

B. Medium Security

The perimeter and physical barriers to control incarcerated individual movement and interaction are present. Incarcerated individuals may be housed in single, double, or multiple occupancy areas. Incarcerated individual movement and interaction are generally controlled by rules and regulations, as well as with physical barriers. Incarcerated individuals are subject to direct supervision by staff. Work and program opportunities are available. Contact visits and personal clothing may be allowed.

C. Minimum Security

The perimeter is marked by non-secure boundaries. Physical barriers to movement and interaction are either non-secure or non-existent. Incarcerated individuals may be housed in single, double, or multiple occupancy areas. Incarcerated Individual movements and interactions are controlled by rules and regulations only. Supervision is intermittent. Incarcerated individuals may leave the perimeter under supervision. Contact visits and personal clothing are allowed.

D. **Pre-Release**

The perimeter is marked by non-secure boundaries. Physical barriers to incarcerated individual movement and interaction are either non-secure or non-existent. Incarcerated Individual movements and interactions are controlled by rules and regulations only. Incarcerated individuals may leave the institution daily for work and/or education in the community. Supervision while on the grounds of the institution is intermittent. While in the community, supervision is occasional, although indirect supervision (e.g., contact with employer) may be more frequent. Incarcerated individuals must be within eighteen (18) months of parole eligibility or release and not barred by sentencing restrictions from either placement in a pre-release institution or participation in work, education, or program related activities (PRA) release programs.

E. **Secure Treatment Program**

A clinically based treatment program for civilly committed patients in need of alcohol and/or substance use disorder treatment in accordance with applicable standards. The perimeter and physical structures assist in ensuring that patients are only released upon the earlier of a determination that release will not result in likelihood of serious harm or the expiration of the commitment order.

F. **Secure Inpatient Psychiatric Hospitalization**

An inpatient hospitalization program for males admitted or committed for forensic evaluation and/or mental health treatment services pursuant to [M.G.L. c. 123](#) under conditions of strict security. The physical structures, perimeter, and staff assist in ensuring patients are only released in accordance with court orders and commitment standards.

101.06 Massachusetts Correctional Institutions/Security Designations

Souza Baranowski Correctional Center.....	Maximum Reception & Diagnostic Center
MASAC at Plymouth	Secure Treatment Program
Bridgewater State Hospital	Secure Inpatient Psychiatric Hospitalization
Massachusetts Treatment Center	Medium
MCI - Framingham and ATU.....	Medium Reception & Diagnostic Center
MCI - Norfolk	Medium
MCI - Shirley	Medium
North Central Correctional Institution	Medium and Minimum
Old Colony Correctional Center	Medium
Shattuck Hospital Correctional Unit	Medium
Boston Pre-Release Center	Minimum and Pre-Release
Northeastern Correctional Center	Minimum and Pre-Release
Pondville Correctional Center	Minimum and Pre-Release

101.07 Responsible Staff

Reviewing Authority: Commissioner

Responsible Staff:

- Superintendent

101.08 Access to Policy

Department Central Policy File

Each Institution's Policy File

Institution Library

101.09 Information Sources

Legal Authority:

[M.G.L. c. 124, § 1 \(c\) and \(q\).](#)

[M.G.L. c. 125, § 14](#)

[M.G.L. c. 123](#)

Other Related Policies: None

Applicability: All Staff

Attachments: None