ACHUS COLLAND TO THE PRANTING T		Effective Date	Responsible Division
	Massachusetts Department of Correction	8/1/2024	Chief of Staff
	POLICY	Annual Review Date	
NY OF CO		10/14/2025	
Policy Name 103 DOC 139 PRIVATE ORGANIZATION-RELATIONS		Regulation Reference:	
		M.G.L. Ch 124, § (1), (n) and (q)	
		DOC Policy Reference:	
		ACA/PREA Standards:	
		5-ACI-1A-06	
Attachments Yes No No	Library Yes ⊠ No □	Applicability: Staff	
Public Access		Location:	
Yes 🛛 No 🗌		Department Central Policy File	
		Each Institution's Policy File	

PURPOSE:

To establish guidelines for relations between the Department of Correction (Department) and private organizations.

RESPONSIBLE STAFF FOR IMPLEMENTATION AND MONITORING OF POLICY:

Chief of Staff

Superintendents

CANCELLATION:

103 DOC 139 cancels all previous Department policies, procedures, Commissioner's bulletins and rules and regulations regarding private organization relations.

SEVERABILITY CLAUSE:

If any part of 103 DOC 139 is for any reason held to be in excess of the authority of the Commissioner, such decision shall not affect any other part of this policy.

TABLE OF CONTENTS

139.01	Department Relations with Community Criminal Justice Agencies and Programs	3
139.02	Department Relations with Community Service Agencies and Programs	3
139.03	Department Relations with College and Universities	3
139.04	Participation in Professional Association	3
139.05	Emergencies	3

139.01 DEPARTMENT RELATIONS WITH COMMUNITY CRIMINAL JUSTICE AGENCIES AND PROGRAMS

The Commissioner, Chief of Staff, Deputy Commissioners, General Counsel, Assistant Deputy Commissioners, superintendents, unit directors and their designees, shall maintain and document working relationships with other community criminal justice agencies and programs, and should consult such agencies and programs where appropriate in the formulation of Department and institution policy, procedure, planning and programs.

139.02 DEPARTMENT RELATIONS WITH COMMUNITY SERVICE AGENCIES AND PROGRAMS

The Commissioner, Chief of Staff, Deputy Commissioners, General Counsel, Assistant Deputy Commissioner, superintendents, unit directors and their designees, shall maintain and document working relationships with other community service agencies and programs, and should consult such agencies and programs where appropriate in the formulation of Department and institution policy, procedure, planning and programs.

139.03 DEPARTMENT RELATIONS WITH COLLEGES AND UNIVERSITIES

- A. The Commissioner, Chief of Staff, Deputy Commissioners, General Counsel, Assistant Deputy Commissioners, superintendents, unit directors and their designees, shall maintain and document working relationships with colleges and universities, and should collaborate with such institutions of higher learning where appropriate in the formulation of Department and institution policy, procedure, planning and programs.
- B. All Department divisions, units and institutions are encouraged to develop internship or practice programs, utilizing college and university students in order to professionally train persons for careers in corrections.

139.04 PARTICIPATION IN PROFESSIONAL ASSOCIATION

The Department encourages employees to participate in criminal justice and allied professional associations and activities to enhance their professional growth and development.

139.05 EMERGENCIES

Whenever in the opinion of the Commissioner an emergency exists which requires the suspension of all or part of 103 DOC 139, the Commissioner may order such suspension.