



*The Commonwealth of Massachusetts*  
*Department of Revenue*  
*Child Support Services Division*

## **WORKERS' COMPENSATION LIEN RELEASE REQUESTS**

Attorneys and insurers should submit requests for conditional releases for child support liens in Workers' Compensation cases to the Child Support Services Division of the Massachusetts Department of Revenue (DOR) via email at [csespenforcement@dor.state.ma.us](mailto:csespenforcement@dor.state.ma.us). All Workers' Compensation inquiries must be sent to this email address and not by fax. This includes requests for arrearage amounts and correspondence relating to Section 46A hearings. For DOR to properly process these requests, every email must include the following:

- In the email's subject line clearly state the reason for the request. For requests relating to Section 46A hearings the subject line must include "46A Hearing".
  - The request must include the:
    - Name, date of birth and social security number of the child support obligor.
    - Name and telephone number of the insurer.
    - Date of the lump sum settlement hearing, the proposed settlement amount, and the amount of any other liens.
    - DIA claim/board number.
    - Name and direct telephone number of the person for DOR to contact with questions.
  - DOR cannot process any release request without the above information. Attachments with this information must be on official law firm or insurance letterhead.
  - DOR processes requests in the order that they are received. If a child support obligor disputes the child support arrears amount it may take up to two weeks to complete an audit of the child support case. Cases involving multiple states may also take longer to process.
  - This process is only for workers' compensation questions. Any emails received pertaining to other child support issues will be forwarded to the appropriate DOR unit.
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