

# THE COMMONWEALTH OF MASSACHUSETTS OFFICE OF CONSUMER AFFAIRS AND BUSINESS REGULATION DIVISION OF INSURANCE

REPORT OF EXAMINATION

OF THE

DORCHESTER MUTUAL INSURANCE COMPANY

**Dedham, Massachusetts** 

As of December 31, 2004

NAIC GROUP CODE 0144

NAIC COMPANY CODE 13706

EMPLOYER'S ID NO. 04-1255040

#### DORCHESTER MUTUAL INSURANCE COMPANY

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# COMMONWEALTH OF MASSACHUSETTS Office of Consumer Affairs and Business Regulation DIVISION OF INSURANCE

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MITT ROMNEY GOVERNOR

KERRY HEALY LIEUTENANT GOVERNOR JANICE S. TATARKA DIRECTOR, CONSUMER AFFAIRS AND BUSINESS REGULATION

JULIANNE M. BOWLER COMMISSIONER OF INSURANCE

April 18, 2006

The Honorable Alfred W. Gross
Chairman, Financial Condition (E) Committee, NAIC
Commissioner of Insurance
The Commonwealth of Virginia
State Corporation Commission
Bureau of Insurance
P.O. Box 1157
Richmond, Virginia 23218

Honorable Julianne M. Bowler
Secretary, Northeastern Zone, NAIC
Commissioner of Insurance
The Commonwealth of Massachusetts
Office of Consumer Affairs and Business Regulation
Division of Insurance
One South Station
Boston, MA 02110-2208

Honorable Commissioners:

Pursuant to your instructions and in accordance with Massachusetts General Law ("MGL"), Chapter 175, Section 4, an examination has been made of the financial condition and affairs of the

#### DORCHESTER MUTUAL INSURANCE COMPANY

at its home office located at 222 Ames Street, Dedham, Massachusetts 02026. The following report thereon is respectfully submitted.

#### **SCOPE OF EXAMINATION**

The Dorchester Mutual Insurance Company (hereinafter referred to as the ("Company") was last examined as of December 31, 1999 under the association plan of the National Association of Insurance Commissioners ("NAIC") by the Massachusetts Division of Insurance ("Division"). The current association plan examination was also conducted by the Division and covers the period from January 1, 2000 through December 31, 2004, including any material transactions and/or events occurring subsequent to the examination date and noted during the course of this examination.

Concurrent with this examination, the following insurance affiliates in the Norfolk and Dedham Group were also examined and separate reports have been issued:

Norfolk and Dedham Mutual Fire Insurance Company
Fitchburg Mutual Insurance Company

The examination was conducted in accordance with standards and procedures established by the NAIC Financial Condition (E) Committee and prescribed by the current *NAIC Financial Condition Examiners' Handbook*, the examination standards of the Division and Massachusetts General Laws.

In addition to a review of the financial condition of the Company, the examination included a review of the Company's business policies and practices, corporate records, reinsurance treaties, conflict of interest disclosure statements, fidelity bond and other insurance, employees' pension and benefits plans, disaster recovery plan, treatment of policyholders and other pertinent matters to provide reasonable assurance that the Company was in compliance with applicable laws, rules and regulations. In planning and conducting the examination, consideration was given to the concepts of materiality and risk and examination efforts were directed accordingly.

The Company is audited annually by PricewaterhouseCoopers LLP ("PwC"), an independent certified public accounting firm. The firm expressed unqualified opinions on the Company's financial statements for the calendar years 2000 through 2004. A review and use of the certified public accountants' work papers was made to the extent deemed appropriate and effective. An independent accounting and actuarial firm, KPMG LLP, was retained by the Division to evaluate the adequacy of the Company's loss and loss adjustment expense reserves as of December 31, 2004. An evaluation of the adequacy and effectiveness of controls over information technology systems was done to determine the level of reliance to be placed on summary information generated by the systems.

For a summary of findings contained within this report, refer to the "Notes to Financial Statements" and "Comments and Recommendations" section of this report.

The examination included a review to verify the current status of any exception conditions commented upon in the previous Report of Examination as of December 31, 1999. It was determined that the Company has satisfactorily addressed all outstanding items.

#### **HISTORY**

#### General

The Company was incorporated on March 1, 1855 under the laws of the Commonwealth of Massachusetts as the Dorchester Mutual Fire Insurance Company and commenced business on July 1, 1855. The members voted to adopt the Company's current name on July 27, 1988. The Company purchased the Guaranty Capital of Groveland Mutual Insurance Company ("Groveland") on May 30, 1974 and assumed management of that company.

Effective January 1, 1995, the Company and Groveland became affiliated with the Norfolk and Dedham Mutual Fire Insurance Company ("Norfolk") and its affiliate, the West Newbury Mutual Fire Insurance Company ("West Newbury"). On October 20, 1999, the Company purchased 100 shares of Newbury Corporation ("Newbury") stock from Norfolk giving it a 1% interest in the subsidiary. Effective June 14, 2001, the Fitchburg Mutual Insurance Company ("Fitchburg") became affiliated with the Company. Effective December 23, 2003, the West Newbury Mutual Fire Insurance Company merged into the Dorchester Mutual Insurance Company. Effective November 29, 2004 the Groveland Mutual Insurance Company was dissolved.

Effective January 1, 2003, the Company entered into an inter-company pooling arrangement with Norfolk and Fitchburg. Under the current agreement, the Company and Fitchburg cede 100% of net written premiums (after other third party cessions), losses, loss adjustment expenses and underwriting expenses to Norfolk, which retains 70% of the consolidated result and retro cedes 13% back to the Company and 17% back to Fitchburg. The pooling percentages were 63%, 13% and 24% in 2003. In order to implement the pooling agreement, the total loss reserves, loss adjustment expense reserves and unearned premium reserves of the three pooled companies as of January 1, 2003 were also pooled and then redistributed in the 2003 proportions.

#### Growth of Company

The growth of the Company for the years 2000 through 2004 is shown in the following schedule. Years 2000 through 2004 are from the Company's statutory Annual Statements including any changes as a result of the examination.

<b>N</b>		Net	
<u>Year</u>	Admitted Assets	Premiums Written	<u>Surplus</u>
2004 *	\$39,908,883	\$15,582,215	\$17,175,372
2003	23,477,580	6,763,531	7,972,243
2002	24,219,914	11,843,596	6,530,999
2001	25,850,327	11,451,101	8,061,888
2000	27,116,322	11,041,207	9,436,223

<sup>\*</sup>Reflects merger with West Newbury Mutual Fire Insurance Company

#### Management

#### Annual Meeting of Policyholders

In accordance with the bylaws, the annual meeting of the Company is to be held on the second Wednesday of March of each year. Ten members, represented either in person or by a proxy duly dated, executed, returned, in accordance with the general laws of Massachusetts, shall constitute a quorum for the transaction of business at any meeting of the members. The minutes indicate that a quorum was obtained at each annual meeting held during the examination period.

#### **Board of Directors**

The bylaws of the Company provide that the directors may exercise all powers of the Company except as otherwise provided by law or the bylaws of the Company. The board of directors shall consist of not less than seven or more than twelve directors, and shall be fixed at the annual meeting or a special meeting called for that purpose. The board is divided into three classes of not more than four directors each. The term of office for one class only will expire in each year. Directors shall be elected at the annual meeting of the members and shall serve for three years or until their successors are elected and qualified.

At December 31, 2004, the board was comprised of eleven directors, which is in compliance with the Company's bylaws.

Directors duly elected and serving at December 31, 2004, with business affiliations, follow:

#### <u>Director</u> <u>Business Affiliation</u>

Francis T. Hegarty, Jr. President and Chief Executive Officer of the

Company

Leon M. Cangiano, Jr. President, Inland Underwriters Insurance

Agency

Paul M. Cloonan Consultant

James F. Gerrity, III President, Gerrity Company, Inc.

Kristen F. Giarrusso Partner, Brown Brothers Harriman & Company

Joseph A. Giovino President, Giocon, Inc.

Gerald F. McDermott Senior Vice President of the Company

John L. Newell, Jr. Managing Director, Seaward Management Corp.

Gregory L. Petrini CEO, Petrini Corporation

Michael J. Shea Executive Vice President and Chief Financial

Officer, MacGray, Inc.

Stokely P. Towles Partner, Brown Brothers Harriman & Company

#### **Dorchester Mutual Insurance Company**

The bylaws do not specify the number of meetings to be held during a year. However, the minutes of the Board of Directors indicate that meetings were held on a regular basis. Five directors constitute a quorum and the minutes indicate that a quorum was obtained at all meetings of the board during the examination period.

The Board of Directors appointed a Finance Committee, an Audit Committee and a Corporate Governance Committee in accordance with the bylaws. The purpose and membership of each committee at December 31, 2004 are as follows:

#### Finance Committee

The Finance Committee is comprised of not less than three or more than five members of the Board of Directors. Subject to the direction of the Board of Directors, it provides general supervision over the investment of the funds of the Company. In addition to the powers specifically set forth in the bylaws, the Finance Committee shall have such further powers and perform such other duties as the Board of Directors may from time to time prescribe. The Finance Committee shall report to each regular meeting of the Board of Directors all transactions authorized by them since the last regular meeting. Directors serving on this Committee at December 31, 2004, are as follows:

Francis T. Hegarty, Jr. Joseph A. Giovino

Stokley P. Towles

J. Louis Newell, Jr. Kristen F. Giarrusso

#### Audit Committee

The Audit Committee is comprised of at least three members with at least one of whom shall be experienced in the field of auditing and/or accounting. No member shall be an officer or employee of the Company, nor have any business directly or indirectly with the Company that could influence a decision or interfere with the independent judgment used in fulfilling his/her responsibilities. The responsibility of the Audit Committee is to monitor the integrity of the Company's financial reporting process and related internal controls for all accounting, insurance, investment and legal functions. Directors serving on the Committee at December 31, 2004 are as follows:

Paul M. Cloonan Kristen F. Giarrusso Gregory L. Petrini Michael J. Shea

#### **Dorchester Mutual Insurance Company**

#### Corporate Governance Committee

The Corporate Governance Committee is comprised of at least four members with no member having direct or indirect business with the Company that could influence his/her decisions or independence while exercising judgment in fulfilling membership responsibilities. The Committee's responsibilities include assuring that the Board of Directors is appropriately constituted and capable of fulfilling its fiduciary responsibilities to policyholders while providing review and oversight on all corporate governance matters. Directors serving on this Committee at December 31, 2004 are as follows:

Francis T. Hegarty, Jr. Leon M. Cangiano, Jr. James F. Gerrity, III Gregory L. Petrini Stokley P. Towles J. Louis Newell, Jr.

#### Officers

The bylaws of the Company provide that the officers of the Company shall be a President, Secretary, Treasurer, and such other subordinate officers as the directors may elect or appoint. The President shall be the Chief Executive Officer of the Company and will preside at all meetings of the members and of the Board of Directors in the absence of an elected Chairperson.

The elected officers and their respective titles at December 31, 2004 are as follows:

Francis T. Hegarty, Jr.

Daniel P. Gillis
Ronald A. DeLorenzo
Ronald J. LeBlanc
Gerard T. McDermott

President, Chief Executive Officer and Director
Secretary
Treasurer and Chief Financial Officer
Senior Vice President
Senior Vice President

#### Conflict of Interest Procedures

In support of its answer to Question 14 of Part 1 of the General Interrogatories of the Annual Statement, the Company has an established procedure for the disclosure to the Board of Directors of any material interest or affiliation on the part of any officer or director which is in or is likely to conflict with his/her official duties. Annually, each officer and director completes a conflict of interest statement disclosing any material conflicts of interests. The completed statements were reviewed and no discrepancies were noted to contradict the Company's response to the General Interrogatory regarding conflicts of interests reported in the Company's 2004 Annual Statement. However, specific concerns were noted regarding the Company's conflict of interest procedure. The findings regarding the noted concerns are documented in the Comments and Recommendations section of this report.

#### Corporate Records

#### Articles of Incorporation and Bylaws

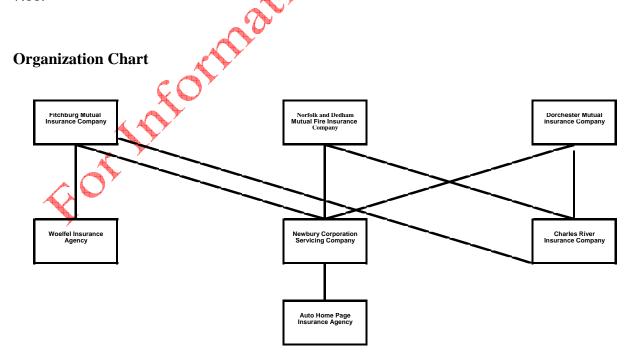
The bylaws and Articles of Incorporation and amendments thereto were read. The bylaws of all members of the Norfolk and Dedham Group (Company, Fitchburg and Norfolk) were amended in 2002 solely to make them consistent with one another.

#### **Board of Directors Minutes**

The minutes of the Board of Directors and Committee meetings for the period under statutory examination were read and indicated that all meetings were held in accordance with the Company bylaws and the laws of the Commonwealth of Massachusetts. Activities of the Committees were ratified at each meeting of the Board of Directors. Our exam disclosed that the Company's Board of Directors and various committees do engage in executive sessions in order to conduct business activities; yet, no minutes are maintained to document the activities and related decisions of these meetings. Our recommendations regarding this issue are documented in the Comments and Recommendations section of this report.

#### AFFILIATED COMPANIES

Per Form B, as filed with the Division, Company is a member of a holding company system and is subject to the registration requirements of MGL c. 175, s. 206C and Regulation 211 CMR 7.00.



#### Transactions and Agreements with Subsidiary and Affiliates

#### **Pooling Agreement**

The majority of all inter-company transactions is governed by the inter-company reinsurance pooling agreement covering all underwriting and claim operations of the Company. The respective participation ratios are based on each individual company's direct written premium contribution into the pool and levels of surplus. (The pooling agreement is detailed further in the reinsurance section of this report.)

Newbury Corporation

#### Management Agreement

The Company has a 2% interest in Newbury. Newbury provides managerial, technical and clerical services to the Company and charges the Company a fee based on a percentage of net premiums written.

#### FIDELITY BOND AND OTHER INSURANCE

As a member of the Norfolk and Dedham Group, the Company maintains fidelity coverage with an authorized Massachusetts insurer, under a Financial Institutions Bond, designed for insurance companies, consistent with Massachusetts General Laws Chapter 175, Section 60. The aggregate limit of liability exceeds the NAIC suggested minimum. Other coverage provided under the bond includes loss of property coverage, loss due to forgery and counterfeit currency and computer systems fraud. The Company has further protected its interest and property by policies of insurance covering other insurable risks. Coverage is provided by insurers licensed in the Commonwealth of Massachusetts and was in force as of December 31, 2004.

#### PENSION, STOCK OWNERSHIP AND OTHER INSURANCE PLANS

All Company personnel are actually named employees of the subsidiary company, Newbury. As employees of Newbury, employees are offered various insurance plans, including life, AD&D, long term disability, health and dental. These plans are offered to all full time employees.

Newbury has a non-contributory, defined benefit pension plan covering substantially all its employees. Pension benefits are based on years of service and the employee's highest compensation for five consecutive years during the last ten years of employment. The company's funding and accounting policies are to contribute annually the maximum amount that can be deducted for federal income tax purposes.

Newbury also offers a 401(k) incentive plan (Profit Incentive and Employees' Savings Plan) for which substantially all employees are eligible after six months of service.

The directors of the Company participate in a restricted stock incentive plan with shares of Newbury being awarded based on the increase in surplus of the Company.

#### STATUTORY DEPOSITS

Location	Description of	Par Value	Statement	Market Value
	Deposit		Value	( ) ′
Massachusetts	U. S. Treasury Notes 5.875% due 2005	\$100,000	\$99,956	\$102,660
	U. S. Treasury Notes 5.625% due 2006	225,000	224,248	231,962
Total	all Locations	\$325,000	\$324,204	\$334,622

#### INSURANCE PRODUCTS AND RELATED PRACTICES

#### Territory and Plan of Operation

The Company at December 31, 2004 was licensed to write various property and casualty lines of business in Massachusetts, Connecticut, Maine, New Hampshire and Rhode Island. The Company has not written any direct premium in Connecticut during the examination period. The Company's principal line of business is homeowners multiple peril. All direct premiums, net of third party reinsurance, are ceded to the inter-company reinsurance pool, and a percentage of the total post-pooled business is assumed by the Company. This pooling arrangement is explained in further detail in the reinsurance section of this report.

#### Treatment of Policyholders - Market Conduct

During the financial examination of the Company, the Division's Market Conduct Department initiated a comprehensive market conduct examination of the Company for the period January 1, 2004 through June 30, 2005. The market conduct examination was called pursuant to authority in Massachusetts General Laws Chapter (M.G.L. c.) 175, Section 4.

The market conduct examination is being conducted at the direction of, and under the overall management and control of, the market conduct examination staff of the Division. Representatives from the firm of RSM McGladery, Inc. were engaged to complete certain agreed upon procedures which were developed using the guidance and standards of the NAIC Market

Conduct Examiner's Handbook, the market conduct examination standards of the Division, and the Commonwealth of Massachusetts insurance laws, regulations and bulletins.

The basic business areas that are being reviewed under this market conduct examination are Company Operations/Management; Complaint Handling; Marketing and Sales; Producer Licensing; Policyholder Services; Underwriting and Rating; Claims, in addition to an assessment of the Company's internal control environment. Once this market conduct examination is completed a Report on the Comprehensive Market Conduct Examination of the Company for the period January 1, 2004 through June 30, 2005 will be issued and become available as a public document.

#### **Dividends to Policyholders**

Although the Company is a mutual insurer, it issued only non-participating policies during the examination period. Therefore, no dividends were paid to policyholders during the examination period and the Company has not recorded a liability for dividends payable.

#### REINSURANCE

#### Pooling Agreement

The Company participates in an inter-company reinsurance pooling agreement with Norfolk and Fitchburg. Under the terms of the agreement, 100% of the Company's net premiums, losses, and underwriting expenses are pooled. The Company may cede business on an excess of loss, quota share, or facultative basis prior to pooling.

As of December 31, 2004, the participants in the pool and their respective pooling percentages are as follows:

NAIC Company		
Code	Company	Percentage
23965	Norfolk and Dedham Mutual Fire	70%
	Insurance Company	
13943	Fitchburg Mutual Insurance Company	17%
13706	Dorchester Mutual Insurance Company	13%

#### **Assumed Reinsurance**

In addition to its participation in the inter-company pool whereby it assumes 13% of the pool total, the Company participates in the Selected Insurance Risk Plan, a Massachusetts voluntary pool.

#### Ceded Reinsurance

As noted previously, the Company may reinsure risks prior to pooling, and as a member of the Norfolk and Dedham Group, the Company participates as a named insured in the reinsurance program managed and administered by the Company. Each treaty/contract reviewed contained an insolvency clause in accordance with MGL c.175 s. 20A. The following table illustrates the Company's ceded reinsurance program:

<b>Business Covered</b>	Limit and Retention
<u>Property</u>	
Excess per Risk	50% of \$500,000 excess of \$1,000,000
Multiple Line Facultative	\$1,000,000 excess \$1,500,000 - Homeowner,
Binding Pro Rata	\$1,000,000 excess \$500,000 – Dwelling Fire &
	Coml.
Facultative	\$6,300,000 excess \$2,000,000
Equipment Breakdown	100% reinsured
<u>Casualty</u>	<b>Y</b>
Casualty Excess –All lines	\$8,000,000 excess of \$2,000,000
Casualty Excess – Workers	
Comp only	\$5,000,000 excess of \$10,000,000
Personal & Commercial	
Umbrella	\$3,000,000 excess of \$2,000,000
Property and Casualty	
Property Extra Contractual	
Obligations	\$900,000 excess of \$100,000 retention
Non-CAT loss, one occurrence	Excess of \$1,000,000 up to value of experience
multiple policies	account
Multiple losses over	Excess of \$2,000,000 up to value of experience
\$1,000,000	account
Aggregate Excess of Loss	\$7,000,000 excess of 85% of Loss and LAE
<u>Catastrophe</u>	MAIN PROGRAM
Catastrophe Layer 2	32% of \$4,000,000 excess of \$6,000,000
Catastrophe Layer 3	95% of \$10,000,000 excess of \$10,000,000
Catastrophe Layer 4	95% of \$50,000,000 excess of \$20,000,000
Catastrophe Layer 5	86% of \$55,000,000 excess of \$70,000,000
Catastrophe Layer 6	80% of \$25,000,000 excess of \$125,000,000
	BARNSTABLE COUNTY
Catastrophe Layer 2	100% of \$1,000,000 excess of \$1,000,000
Catastrophe Layer 3	100% of \$4,500,000 excess of \$2,000,000
Catastrophe Layer 4	100% of \$16,000,000 excess of \$6,500,000

#### SUBSEQUENT EVENTS

Effective January 1, 2005, the Company non-renewed and later in 2005 commuted a reinsurance contract that was underwritten by Uni-Ter International Insurance Company, located in Bermuda. Upon receipt of the funds, the pre-tax impact of the commutation resulted in an increase to surplus of \$5,735,751 (Norfolk), \$1,065,211 (Company) and \$1,392,968 (Fitchburg), representing the treaty's experience account. The Company could not previously recognize the funds as an admitted asset as the reinsurer was unauthorized in Massachusetts.

#### ACCOUNTS AND RECORDS

The internal control structure was discussed with management through questionnaires and through transaction testing and a review of the work performed by the Company's independent certified public accountants. No material deficiencies were noted.

The NAIC provides a questionnaire covering the evaluation of the controls in the information technology ("IT") environment. The questionnaire was completed by the Company and reviewed by the Division to evaluate the adequacy of the IT controls. No material deficiencies were noted.

The Company uses an automated general ledger system. Trial balances were traced from the general ledger and supporting documents to the 2004 Annual Statement. No material deficiencies were noted.

The books and records of the Company are audited annually by PricewaterhouseCoopers LLP, independent certified public accountants, in accordance with 211 CMR 23.00.

#### FINANCIAL STATEMENTS

The following financial statements are presented on the basis of accounting practices prescribed or permitted by the Division and the NAIC as of December 31, 2004:

Statement of Assets, Liabilities, Surplus and Other Funds as of December 31, 2004

Statement of Income for the Year Ended December 31, 2004

Reconciliation of Capital and Surplus for Each Year in the Five-Year Period Ended December 31, 2004

## Statement of Assets, Liabilities, Surplus and Other Funds as of December 31, 2004

	Per Company	Examination Changes	Per Examination	<u>Notes</u>
Assets				
Bonds	\$ 27,441,992	\$ 9	\$ 27,441,992	
Common stocks	6,568,354		6,568,354	
Cash and short-term investments	1,365,065	G	1,365,065	
Other invested assets	103,554	<u> </u>	103,554	
Subtotals, cash and invested assets	35,478,965	0	35,478,965	
Investment income due and accrued Premiums and considerations: Uncollected premiums and agents' balances in course	239,512	<b>~</b>	239,512	
of collection	96,714		96,714	
Deferred premiums, agents' balances and installments booked but deferred and not yet due	1,862,620		1,862,620	
Reinsurance: amounts recoverable from insurers	759,032		759,032	
Net deferred tax asset	726,420		726,420	
Equities and deposits in pools and associations	745,623		745,623	
Aggregate write-ins for other than invested assets	(3)		(3)	
Total Assets	\$ 39,908,883	\$ 0	- <del> </del>	:
Total Assets	\$ 37,700,003	<u> Ф</u>	\$ 39,900,003	

### Statement of Assets, Liabilities, Surplus and Other Funds as of December 31, 2004

		Per	Examination	Per Examination	Notes
Linkilities and Deliankeldonsi Country		Company	Changes	Examination	Notes
Liabilities and Policyholders' Surplus	¢.	0.121.021	Φ 0	0121.021	(1)
Losses	\$	9,121,031	\$ 0	\$ 9,121,031	(1)
Reinsurance payable on paid loss and loss adjustment		0.60.051	A	0.50.051	
expenses		869,951		869,951	(4)
Loss adjustment expenses		2,802,811		2,802,811	(1)
Commissions payable, contingent commissions and			_	0	
other similar charges		438,204	-5	438,204	
Other expenses (excluding taxes, licenses and fees)		96,431		96,431	
Taxes, licenses and fees (excluding federal and		_ (			
foreign income taxes)		44,996	<b>Y</b>	44,996	
Current fedreral and foreign income taxes		353,113		353,113	
Unearned premiums		8,341,533		8,341,533	
Advance premiums		252,789		252,789	
Ceded reinsurance premiums payable	A 4	7,687		7,687	
Funds held by company under reinsurance treaties	"	59,992		59,992	
Provision for reinsurance		15,430		15,430	
Drafts outstanding		7,052		7,052	
Payable to parent, subsidiaries and affiliates		227,517		227,517	
Aggregate write-ins for liabilities		94,974		94,974	
Total Liabilities		22,733,511	0	22,733,511	•
		, , ,			•
Unassigned funds (surplus)		17,175,372	0	17,175,372	
Surplus as regards policyholders		17,175,372	0	17,175,372	•
The state of the s		., ,	·		•
Total liabilities and policyholders surplus	\$	39,908,883	\$ 0	\$ 39,908,883	•
	Ψ	37,700,003	Ψ	Ψ 37,700,003	•
<b>y</b>					

#### Statement of Income For the Year Ended December 31, 2004

		Per Company	Examination Changes	Per Examination	Notes
Premiums earned	\$	15,329,657	\$ 0	\$ 15,329,657	
Deductions:					
Losses incurred		6,159,562		6,159,562	
Loss expenses incurred		2,333,219		2,333,219	
Other underwriting expenses incurred		6,094,755	_	6,094,755	
Aggregate write-ins for underwriting deductions		3,221	7.5	3,221	
Total underwriting deductions		14,590,757		14,590,757	-
Net underwriting gain		738,900		738,900	_
					=
Net investment income earned		1,665,821		1,665,821	
Net realized capital gains		860,650		860,650	_
Net investment gain		2,526,471	=	2,526,471	-
	4	<b>)</b>		- '	-
Net gain or (loss) from agents' or premium	*				
balances charged off		(6,298)		(6,298)	
Finance and service charges not included	<b>X</b>				
in premiums		135,999		135,999	
Aggregate write-ins for miscellaneous income		62,247		62,247	
Total other income		191,948		191,948	
Income before dividends to policyholders					
and before federal income taxes		3,457,319		3,457,319	
Federal income taxes incurred		742,148		742,148	_
Net income	\$	2,715,171	\$ 0	\$ 2,715,171	=

#### **Dorchester Mutual Insurance Company**

#### Reconciliation of Capital and Surplus For the Five Year Period Ended December 31, 2004

		*			
	2004	2003	2002	2001	2000
Surplus as regards policyholders,					
December 31 previous year	\$14,744,123	\$12,454,678	\$8,061,888	\$9,436,223	\$9,954,474
N. C. A.	0.715.171	1 114 216	(002.170)	. ((5)	274.000
Net income (loss)	2,715,171	1,114,316	(992,172)	<b>△</b> (6 <b>24,9</b> 45)	274,990
Change in net unrealized capital gains or (losses)	(551,680)	1,578,396	(712,811)	(591,443)	(793,710)
Change in net deferred income tax	(423,074)	585,624	165,625	(25,680)	
Change in non-admitted assets	574,913	(569,280)	8,469	(8,517)	5,469
Change in provision for reinsurance	115,919	(111,349)		5,000	11,000
Change in excess of statutory reserves over statement reserves			39		(16,000)
Cumulative effect of changes in accounting principles		C		(128,750)	
Aggregate write-ins for gains and losses					
in surplus		(308,262)			
Net change in surplus	2,431,249	2,289,445	(1,530,889)	(1,374,335)	(518,251)
		_			
Surplus as regards policyholders,					
December 31 current year	\$17,175,372	\$14,744,123	\$6,530,999	\$8,061,888	\$9,436,223

\* Consolidated results of Dorchester Mutual Insurance Company and West Newbury Mutual Fire Insurance Company

#### **NOTES TO FINANCIAL STATEMENTS**

#### <u>NOTE 1</u>:

 Losses
 \$ 9,121,031

 Loss Adjustment Expenses
 \$ 2,802,811

The Company's Board of Directors appointed as its actuary a principal consultant with the firm of PricewaterhouseCoopers LLP to render a <u>Statement of Actuarial Opinion as of December 31</u>, 2004, on the Company's loss and loss adjustment expense reserves. Among the items in the Statement of Actuarial Opinion, the appointed actuary specifically listed the following amounts:

Actuarial Reserve Items for the Company	y as of December 3	<u>1,2004</u>
	Net	Direct and
		Assumed
Reserve for Unpaid Losses	\$ 9,121,031	\$ 17,487,000
Reserve for Unpaid Loss Adjustment Expenses	2,802,811	4,946,000
Aggregate Total	\$11,923,842	\$ 22,433,000

After reviewing the above reserves and other items, the Company's appointed actuary concluded that, in her opinion, the amounts identified above:

- A. Meet the requirements of the insurance laws of Massachusetts;
- B. Were computed in accordance with generally accepted actuarial standards and principles;
- C. Make reasonable provision for all unpaid loss and loss adjustment expense obligations of the Company under the terms of its contracts and agreements.

In conjunction with the statutory examination of the Norfolk & Dedham Group being conducted by the Commonwealth of Massachusetts Division of Insurance, KPMG LLP ("KPMG") was engaged to review the analyses performed by the companies' appointed actuary and to perform an independent analysis of the loss and loss adjustment expense reserves carried by each company in the Group; and to render an actuarial opinion on the reasonableness of the reserves carried by each company in the Group as of December 31, 2004.

KPMG reviewed the Statements of Actuarial Opinion as of December 31, 2004 prepared by the companies' appointed actuary. In addition, KPMG reviewed the Actuarial Report, dated March 2, 2005, and work papers supporting the Statements of Actuarial Opinion, evaluated the methodologies and assumptions used by the appointed actuary in the evaluation of the loss and loss adjustment expense reserves of the companies as of December 31, 2004 for reasonableness. Independent KPMG projections of loss and loss adjustment expense reserves as of December 31, 2004 were then developed. Where possible, KPMG used data compilations of loss and loss adjustment expenses consistent with those used by PwC, as documented in its Actuarial Report. KPMG prepared and analyzed comparisons of their independent estimates to those derived by the Group's appointed actuary as well as to reserves recorded by the companies as of December 31, 2004. Loss and loss adjustment expense reserves for the Group were then allocated to each member company by KPMG, in accordance with the intercompany pooling agreement.

#### **Dorchester Mutual Insurance Company**

The Norfolk & Dedham Group loss and loss adjustment expense reserves as of December 31, 2004 are stated net of salvage and subrogation recoverables and gross of expected interest income associated with the time value of money.

As of December 31, 2004, the Group recorded statutory-basis loss and loss adjustment expense reserves, net of reinsurance recoverables, of \$83.5 million. Based on KPMG's independent review, KPMG estimates the Group's net loss and loss adjustment expense liabilities as of December 31, 2004 at \$80.7 million. KPMG estimates a range of reasonable net loss and loss adjustment expense reserves which spans from a low of \$67.9 million to a high of \$89.6 million. The companies' carried net loss and loss adjustment expense reserves as of December 31, 2004 are approximately \$2.7 million, or 3.4%, above KPMG's indicated reserves. In KPMG's opinion, net loss and loss adjustment expense reserves carried by the Group as of December 31, 2004 make reasonable provision for all unpaid loss and loss adjustment expense obligations of the Group.

The Group's recorded direct and assumed loss and loss adjustment expense reserves as of December 31, 2004 totaled \$139.8 million. Based on KPMG's independent review, KPMG estimates the Group's direct and assumed loss and loss adjustment expense liabilities as of December 31, 2004 at \$129.6 million. KPMG estimates a range of reasonable gross loss and loss adjustment expense reserves which spans from a low of \$98.9 to a high of \$153.0 million as of December 31, 2004. The companies' carried direct and assumed loss and loss adjustment expense reserves as of December 31, 2004 are approximately \$10.2 million, or 7.8%, above KPMG's indicated reserve. In KPMG's opinion, direct and assumed loss and loss adjustment expense reserves carried by the Group as of December 31, 2004 make reasonable provision for all unpaid loss and loss adjustment expense obligations of the Group.

In the course of KPMG's analyses, KPMG used several accepted loss reserving methods and procedures to derive their reserve estimates and to construct their ranges. KPMG gave consideration to the relative strengths and weaknesses of each of the methods in deriving their selected point estimate within the range. It should be noted that the range of reasonable reserve estimates does not reflect all possible outcomes; rather, it is a range that has been constructed using alternative methodologies and assumptions that KPMG believe to be reasonable.

The following tables summarize KPMG's reserve ranges, the KPMG selected point estimate reserve, and the Norfolk & Dedham Group carried loss and loss adjustment expense reserves as of December 31, 2004 for each reserve category.

Net Loss and Loss Adjustment Expense Reserves

( <u>000 omitted</u> ) Reserve Category	Low End of Range	KPMG Selection	High End Selection	Companies' Carried
Net Loss Reserves	\$ 48,850	\$ 58,716	\$ 65,504	\$ 64,333
Net D&CCE Reserves *	8,652	9,598	10,246	5,303
Net A&OE Reserves #	10,369	12,434	3,809	3,859
Total Net Reserves	<u>\$ 67,871</u>	\$ 80,748	\$ 89,559	<u>\$ 83,495</u>

Gross Loss and Loss Adjustment Expense Reserves

( <u>000 omitted</u> ) Reserve Category	Low End of Range	KPMG Selection	High End Selection	Companies' Carried
Gross Loss Reserves	\$ 168,755	\$ 92,908	\$ 111,176	\$ 109,710
Gross D&CCE	16,216	18,619	20,563	9,343
Reserves * Gross A&OE Reserves #	14,007	18,114	21,301	20,744
Total Gross Reserves	\$ 98,978	\$ 129,641	\$ 153,040	\$ 139,797

- \* D&CCE Reserves = Defense and Cost Containment Expense Reserves
- # A&OE Reserves = Adjusting and Other Expense Reserves

Based on the intercompany pooling agreements, the Group's aggregate reserve position generally reflects the position of each member company within the Group. The change in the pooling percentages from year to year and modest differences in the estimated reserve margin by accident year result in modest percentage differences in the estimated reserve position by company to the overall group margin.

Based on KPMG's independent review, KPMC estimates that the reserve position, by company, is as follows:

#### Net of Reinsurance (In Millions)

Company	Low End of Range	KPMG Selection	High End of Range	Company Carried
Norfolk & Dedham	\$ 41.8	\$49.8	\$55.6	\$51.2
Dorchester	9.5	11.2	12.4	11.9
Fitchburg	16.6	19.7	21.5	20.4

#### Gross of Reinsurance (In Millions)

Company	Low End of Range	KPMG Selection	High End of Range	Company Carried
Norfolk & Dedham	\$57.1	\$77.5	\$92.0	\$84.0
Dorchester	15.7	20.2	24.0	22.4
Fitchburg	26.1	32.0	37.1	33.3

In KPMG's opinion, net and gross loss and loss adjustment expenses carried by each Company as of December 31, 2004 make reasonable provision for the unpaid loss and loss adjustment expense obligations of each Company.

#### COMMENTS AND RECOMMENDATIONS

- 1. The Board of Directors has adopted a conflict of interest policy that requires each officer and director to annually complete a conflict of interest statement disclosing any material conflicts of interest. However, the policy neither articulates the Company's position nor provides for guidance and compliance procedures regarding conflicts of interest. In addition, the current procedure limits its scope of compliance since key employees of Newbury are not required to complete the form. We recommend that the Company's conflict of interest procedure be documented as an administrative procedure to provide for specific guidance regarding the Company's policy and extended to include key employees employed by Newbury.
- 2. Our review of the Board of Directors and various committee meetings revealed that there have been executive sessions held by the Board and/or various committees; yet, there are no documented minutes of such activities. Fallure to maintain minutes of executive sessions provides no audit trail of responsibility and accountability. We recommend that the Company require all executive sessions to be documented by maintaining minutes of each meeting.

#### **CONCLUSION**

Acknowledgement is made of the cooperation and courtesies extended by the officers and employees of the Company to all the examiners during the course of the examination.

The assistance rendered by the following Division examiners who participated in this examination hereby is acknowledged:

Brian Knowlton Steven Tsimtsos Insurance Examiner II Insurance Examiner II

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Ralph J. Ciaramella, Jr. Examiner-in-Charge Commonwealth of Massachusetts Division of Insurance