



The Commonwealth of Massachusetts

DEPARTMENT OF PUBLIC UTILITIES

MEMORANDUM

TO: All Electric and Gas Companies

FROM: Mark D. Marini, Department Secretary

RE: Annual Returns

DATE: August 18, 2011

CC: Rebecca L. Tepper, General Counsel
Kevin Brannelly, Director, Rates and Revenue Requirements Division
George Yiankos, Director, Gas Division

Pursuant to G.L. c. 164, § 83, all electric and gas companies engaged in the manufacture and sale or distribution and sale of gas and electricity in the Commonwealth of Massachusetts are required to submit Annual Returns to the Department of Public Utilities ("Department") by March 31 of each year. The form for the Annual Return to be used by electric companies is outlined in 220 C.M.R. § 79.04, and the form for the Annual Return to be used by gas companies is outlined in 220 C.M.R. § 79.01. In addition, all Annual Returns must be signed or sworn to by the president or vice president, and the treasurer or assistant treasurer, and a majority of the directors. G.L. c. 164, § 83.

The Annual Returns were previously submitted to the Rates and Revenue Requirements Division. Effective with the annual returns to be filed by March 31, 2012, we are making several changes as outlined below:

1. Both electric and gas companies should submit the Annual Returns, together with the \$5.00 filing fee, to Mark D. Marini, Department Secretary.
2. All electric and gas companies are directed to submit, with the Annual Returns, the attached Statement of Operating Revenues. The Statement must be signed and sworn to by the company president, vice president, or treasurer.

3. All electric and gas companies must submit electronic versions of the Annual Returns and the Statement of Operating Revenues to the Department at dpu.efiling@state.ma.us. In addition, electric companies should submit electronic versions of the Annual Returns and Statement of Operating Revenues to Kevin Brannelly, Director of the Rates and Revenue Requirements Division, at kevin.brannelly@state.ma.us, and gas companies should submit electronic versions of the Annual Returns and Statement of Operating Revenues to George Yankos, Director of the Gas Division, at george.yankos@state.ma.us.
4. Any requests for extensions of filing Annual Returns should continue to be submitted to the Director of Rates and Revenue Requirements.

If you have any questions regarding the directives contained in this memorandum, please contact Mark D. Marini, Department Secretary, at 617-305-3500 or mark.marini@state.ma.us.