

# HAZARDOUS MATERIALS MITIGATION EMERGENCY RESPONSE ADVISORY BOARD

November 4, 2019

10:00 a.m.

## DRAFT MINUTES

Boards & Commissions Room A101  
Department of Fire Services, Stow, MA

### Board Members Attending:

Chief Tim Bailey, Chairman  
David Clemons, Director of Operations  
Nicholas Childs, Designee  
John McCarthy

Fire Chiefs Association of Massachusetts  
Department of Fire Services  
Department of Environmental Protection  
Massachusetts Association of Hazardous  
Materials Technicians  
Professional Fire Fighters of Massachusetts

Robert Rooney

### Board Members Absent:

N/A

### DFS Employees Attending:

Timothy Gallagher, Deputy Director  
Korina Senior, Program Coordinator

DFS, Hazardous Materials Response  
DFS, Hazardous Materials Response

### DFS Employees Absent:

David DiGregorio, Director

DFS, Hazardous Materials Response

### Monthly Board Meeting

#### Agenda Item #1:

##### ► **Meeting Opening and Introductions – 10:05am**

Chief Bailey began opening the meeting and introductions were made by attendees stating their capacity.

#### Agenda Item #2:

##### ► **Approval of September 18, 2019 Meeting Minutes**

A Motion to accept the Meeting Minutes from September 18, 2019 was offered by David Clemons. The motion was seconded by Robert Rooney. No discussion. All were in favor.

#### Agenda Item #3 New Business:

##### ► **a. Vote on Team appointment(s).**

Deputy Director Gallagher states we received team appointments from District 3 to add Patrick Chviruk of Worcester Fire, Derek Hirons of Charlton Fire, Todd Niemi of Concord Fire, Frank Ludovico of Shrewsbury Fire, and Jean-Paul Breaux of Worcester Fire. Motion was made by Robert Rooney to approve all members. The motion was seconded by Jack McCarthy. Director Clemons asked how many vacancies the team has. Senior responded there are 3 vacancies with two vacancies coming soon, but there is nothing in writing for the other 2 vacancies. Director Clemons offers a friendly amendment to accept the first three candidates (Chviruk, Hirons, and Niemi) for approval. Rooney accepted the friendly amendment. Friendly amendment was seconded by McCarthy. No discussion. All were in favor.

Rooney opens discussion on the applicant waitlist status. With the requalification class not being offered how are applicants being listed as eligible/ineligible. Discussion on how the applicant waitlist should be going out. The requal class should be complete soon. Keep the list how it is now.

Agenda Item #4 Old Business:

► **a. Vehicle Locations.**

Deputy Director Gallagher states ORU 32 is still in Stow. Director DiGregorio will be scheduling a meeting with the Chief of Southborough to discuss housing a vehicle. ORU 22 is still in Stow also.

► **b. Discuss the requalification process.**

Deputy Director Gallagher states the Academy is working on the voice over for the online requal class. Director of Operations Clemons discusses the new software that is being used for the online classes. Quality assurance is needed for the online requal class.

Agenda Item #5 Any matters not reasonably anticipated by the Chair:

Chairman Bailey states he has not heard about the appointment of the other FCAM representative.

Agenda Item #6:

► **Next Meeting Date**

Monday, January 6, 2020 at 10:00am Boards and Commissions Room A101 at the Department of Fire Services in Stow, MA.

Agenda Item #7:

► **Adjournment 10:17 a.m.**

■ A Motion to adjourn was offered by Robert Rooney. Adjournment seconded by Jack McCarthy. Approved. Meeting adjourned.

Prepared by:

Korina Senior

November 4, 2019