

## Bridgewater Nursing Home

### Revised Draft Closure Plan – January 26, 2024

#### Steps to assist residents or their legal representatives in preparing for closure of the facility

**1. Notification:**

- Each resident's primary responsible party (family member, and/or legal representative) is being personally contacted by facility social workers to notify them of the facility's closure plan.
- Copies of this *draft closure plan* as well as the *notice of intent to close* are being mailed to each resident's primary responsible party.

**2. Psychological preparation:**

- The facility is holding meetings with the facility's Residents' Council to discuss the closure, including the reasons for closure and options for residents.
- The facility's contracted psychiatric service provider, Pinnacle Psych Services, has a clinician visiting the facility at least weekly during the closure process. The clinician is already very familiar with each resident, and will be working with the facility social worker to provide individual counseling with residents as needed.
- Facility social workers in the building are available daily during business hours and will be working closely with each resident to ensure their psychological well-being.

**3. Efforts to find alternative placements for all residents:**

- The facility has a list of all nursing facilities in Massachusetts. Facility social workers will meet with legal representatives and/or families (and residents if capable) regarding appropriate, safe placement options. All efforts will be made to ensure that referrals are made to the most appropriate setting for each resident, in the best interest of the resident, to facilities that can meet all of their needs, and including the consideration of the resident's and family's choice of facility.
- Referrals will be made to qualified facilities in the order of each resident's and/or family's choices.

**4. Family informational meetings:**

- Initial meetings for all families will be held on Monday, January 29<sup>th</sup>, and Wednesday, January 31<sup>st</sup>, at 6:00 pm, in the facility's dining / activity room.
- A DPH (Dept of Public Health) virtual hearing will be held on February 20, 2024, at 6:00 PM. The login information is: **Call In: 888-469-1662; Participant passcode: 8243949**

### **Steps to be taken to assist facility staff in preparing for closure**

1. Staff meetings are being held to discuss the closure, to review the closure plan, to discuss the options that employees will have, and to review benefits.
  - All staff will have priority for transferring to other sites within the company. We are confident that most employees will be offered positions at other locations.
  - Benefits and seniority will continue for employees who stay employed within the company.
2. Job fairs are being scheduled to ensure that employees are aware of their options, including unemployment compensation.
3. Facility administration and human resources staff is coordinating with the Massachusetts Department of Unemployment Assistance to ensure that each employee is aware of her/his rights and options, and to facilitate transition and / or unemployment assistance as needed.

### **Storage of Medical Records**

- All medical records of discharged residents will continue to be catalogued and stored on-site, until the building is sold or re-purposed, at which time they will be transported to another company site or reputable professional records storage company, for safekeeping for the duration of applicable record retention periods required by state regulations.

### **Admissions of New Residents**

- Admissions of new residents will continue until the facility is directed by the Department of Public Health to discontinue admissions. All potential admissions will be informed of our intent to close. All current residents who are admitted to the hospital for medical reasons will be accommodated and readmitted to the facility as required by state and federal regulations, unless they request and are accepted for transfer to a different facility from the hospital.

