



EXECUTIVE OFFICE OF TECHNOLOGY SERVICES & SECURITY

COMMONWEALTH OF MASSACHUSETTS | 1 ASHBURTON PLACE, 8TH FLOOR, BOSTON, MA 02108

CHARLES D. BAKER
Governor

CURTIS M. WOOD
Secretary

KARYN E. POLITO
Lieutenant Governor

November 9, 2020

Frank Pozniak
Executive Director
State 911 Department
151 Campanelli Dr., Suite A
Middleborough, MA 02346

RE: FISCAL YEAR 2021 - COMIRS 1ST QUARTER REPORT
(Reporting Period July 1, 2020 – September 30, 2020)

Dear Director Pozniak,

In accordance with the Department of Telecommunication and Cable (hereinafter DTC) Order 18-2 dated June 29, 2018, DTC Order 20-1 dated May 26, 2020 and, the State 911 Department's Guidance Document as issued to the Executive Office of Technology Services and Security (hereinafter EOTSS) on or about September 9, 2020, I respectfully submit the Fiscal Year 2021 1st Quarter Report for the Commonwealth's project to modernize, improve and expand its interoperable public safety radio system (hereinafter the CoMIRS Project).

The 1st quarter of Fiscal Year 2021 was highlighted by the:

- evaluation of the Part 1 network RFR responses,
- qualification of the Part 2 network RFR vendors,
- completion of the Part 2 network RFR,
- receipt of the State 911 Department's Guidance Document,
- completion of the Radio Upgrade Grant Notice and Guidelines,
- continued effort to migrate Franklin County public safety agencies onto the CoMIRS network,
- continued effort to resolve a radio coverage issue along Route 1 in Saugus,
- monitoring and auditing of the project budget and expenditures.

CONDUCTED THE EVALUATION OF THE PART 1 NETWORK RFR RESPONSES; QUALIFIED PART 2 VENDORS AND COMPLETED THE PART 2 NETWORK RFR:

Predicated on the importance of hiring a vendor who possesses the resources and experience necessary to implement a project of the scope and complexity of the CoMIRS project EOTSS has elected to issue the network RFR in two "parts". In accordance with 801 CMR 21.00, Part 1 of the RFR was issued on June 10, 2020. This solicitation served to pre-qualify prospective bidders in terms of resources, experience, and financial solvency. After formal evaluation, the Strategic Sourcing Services Team identified which bidders were qualified to bid on the work to design, construct and implement the Commonwealth's P25 public

safety communications network. On September 18, 2020, all “qualified” bidders were notified by the PMO that they were eligible to respond to the Part 2 solicitation.

The Part 2 RFR is an exceedingly technical and comprehensive multi-document solicitation. The PMO, in conjunction with the Massachusetts State Police radio team and Mission Critical Partners (hereinafter MCP) have worked tirelessly over the last six months to finalize the Part 2 solicitation. The Part 2 solicitation sets forth all substantive requirements for the new P25 network and is scheduled for release in the 2nd quarter of Fiscal Year 2021. Based on security concerns associated with the public dissemination of the highly sensitive and classified information contained in the Part 2 RFR (i.e., site locations, infrastructure, transmission and backhaul specifications,) EOTSS plans to protect the Part 2 network RFR from public disclosure pursuant to G.L. c.4 s.7(26)(n) and any other relevant exemption(s). Further, to be eligible to obtain access to the Part 2 RFR and supporting documents, bidders were required to enter into a non-disclosure agreement with EOTSS. Notwithstanding EOTSS’s intent to protect the Part 2 network RFR from public dissemination, EOTSS will publicly release the award results on COMMBUYS following the bid award.

Presently, the PMO plans for bidder responses to the Part 2 RFR to be due in January, followed by bid evaluation and presumptive successful award announcement by March 2021.

RECEIVED AND IMPLEMENTED THE STATE 911 DEPARTMENT’S GUIDANCE DOCUMENT:

On September 9, 2020 and in accordance with DTC Order 20-1, the State 911 Department issued a decision guidance document to EOTSS. The guidance document is intended to ensure that all PMO expenditures are made in accordance with order, regulation, and statute. The terms and provisions of the guidance document have been integrated into the PMO’s decision making practices. This document provides EOTSS guidance in three different program spaces:

- General guidance regarding the use and expenditure of “Enhanced 911 Trust Funds”: This section states that all expenditures must comply with all State Finance Law, the statutory provisions governing the State 911 Department and the Interdepartmental Service Agreement that allows EOTSS to leverage the Enhanced 911 Trust funds.
- Guidance for the modernization of the CoMIRS radio network: This section establishes the requirement that EOTSS act as the State 911 Department’s representative and upgrade the Commonwealth’s public safety radio network to a P25 digital system as authorized by the DTC. The section specifically identifies the types and categories of network expenditures that are consistent with DTC Orders 18-2 and 20-1. Moreover, this section sets-forth project reporting and audit requirements and fiduciary duties.
- Guidance for the replacement or upgrade of subscriber units owned and used by operable users: This section defines who is eligible to receive a replacement subscriber unit and what type of subscriber unit may be purchased for an eligible “operable user”. The section provides detailed instruction concerning ordering, inventory, and asset management of subsidized subscriber units.

COMPLETED THE DRAFT “RADIO UPGRADE GRANT NOTICE AND GUIDELINE”:

In the 1st quarter of Fiscal Year 2021 the PMO finalized the draft “Radio Upgrade Grant Notice and Guideline”. The grant is presently undergoing standard administrative review protocols. The PMO expects that the “Radio Upgrade Notice and Guideline” will be posted to COMMBUYS and the EOTSS website by mid-November. The PMO anticipates that grant applications will be received within weeks of the announcement and that disbursements will be ready for process in the 3rd quarter of Fiscal Year 2021. The PMO anticipates a constant and steady flow of applications well into the 3rd quarter of Fiscal Year

2021. The PMO has budgeted ~\$18M for FY21 radio grant disbursements. A grant update will be included in future quarterly reports.

CONTINUED THE EFFORT TO MIGRATE FRANKLIN COUNTY PUBLIC SAFETY AGENCIES ONTO THE CoMIRS NETWORK:

Throughout the 1st quarter of Fiscal Year 2021 the PMO has hosted weekly planning and coordination meetings with the FRCOG. The PMO and FRCOG leadership team continue to work collaboratively to address the governance and operational issues that define the county's transition to CoMIRS.

FRCOG will act as the regional government representative for all Franklin County operable users. Direct interaction with FRCOG will enhance local coordination and result in both financial and administrative efficiencies. The FRCOG reports that it is making good progress in its effort to secure formal written use agreements with all Franklin County towns transitioning to the CoMIRS network. This representative model extends to the Radio Upgrade Grant. By identifying FRCOG as the representative governmental body for the grant program, the PMO will coordinate all radio replacements directly with the FRCOG. In turn FRCOG will coordinate with the individual operable user communities.

It is anticipated that the Franklin County operable users will begin to transition to the CoMIRS network in the 3rd quarter of Fiscal Year 2021.

CONTINUED EFFORTS TO RESOLVE AN ANALOG COVERAGE ISSUE ALONG ROUTE 1 IN SAUGUS:

During the 1st quarter of Fiscal Year 2021 the PMO worked with Colonel Mason of the MSP to develop a plan to address an analog radio coverage challenge that has been developing along the Route 1 corridor in Saugus. This coverage issue has been identified by the State Police and is considered a potential officer safety issue. The PMO, with the assistance of the MSP radio team has been able to isolate the coverage issue and develop a solution. The PMO has begun negotiations with a local tower company and hopes to soon install the equipment and antennas necessary to improve coverage. The PMO will use project funds to remedy this coverage problem. This investment will not only resolve the immediate officer safety issue but will also serve as a benefit when we transition to the P25 digital network.

REVIEWED THE PROJECT BUDGET AND MADE MODIFICATIONS TO THE FY21 BUDGET:

In the 1st quarter of Fiscal Year 2021 the PMO, the Director of Finance for the State 911 Department and the Director of Finance for EOTSS convened to reconcile all FY20 spending and agree on the allocation of FY21 budget amounts. The parties acknowledged a Fiscal Year 2020 surplus of ~\$444,363. This surplus was, in large part, generated by less than expected spending in the areas of staff augmentation and professional consulting services.

For Fiscal Year 2021 the group approved the PMO's recommendation for a \$41M budget as allocated in accordance with the following table. The FY21 allocation plan did require a slight modification to the ISA's Attachment B Budget. In anticipation of radio upgrade grant disbursements being made to municipal operable users, the budget was amended to include a \$10.6M allotment to the PP object class. The PMO and State 911 Department will continue to reconcile expenditures with projections and the ISA. Adjustments to the budget and/or ISA will be mutually agreed to as may be necessary.

FY 2021 Budgeted			
Object Class	Object Code	Description	Budgeted
AA	A01	State Payroll	\$ 70,000.00
BB	B01	Employee Expenses	\$ 500.00
DD	D09	Fringe/Payroll Tax	\$ 4,000.00
EE	E16	Indirect Cost	\$ 80,000.00
NN	N16	Major Building Renovation	\$ 1,500,000.00
PP	P01	Municipal Payments for Subscriber Units	\$ 10,600,000.00
UU	U01	Microwave circuits	\$ -
UU	U05	IT Staff Augmentation	\$ 453,000.00
		<u>Subscriber Units</u>	
UU	U07	IT Purchase	\$ 7,357,027.00
		<u>Network</u>	
UU	U07	IT Purchase	\$ 19,268,149.00
		<u>PMO</u>	
UU	U11	Professional consulting services	\$ 1,492,234.00
UU	U98	Reimbursement for Travel and Expenses for IT Professionals	\$ 5,000.00
			\$ 40,829,910.00

EXPENDITURES THAT WERE AUTHORIZED AND PAID FROM THE ENHANCED 911 TRUST ACCOUNT DURING THE 1ST QUARTER OF FISCAL YEAR 2021 ARE REPORTED BELOW. THE ENHANCED 911 TRUST WAS THE EXCLUSIVE SOURCE OF FUNDING FOR THESE EXPENDITURES.

E16	\$ 2,108.94
Indirect Costs	\$ 2,108.94
U05	\$ 33,028.24
MCINNIS CONSULTING SERVICES	\$ 33,028.24
U11	\$ 237,283.20
MISSION CRITICAL PARTNERS LLC	\$ 210,000.00
SWBAILEY CONSULTING LLC	\$ 27,283.20
Grand Total	\$ 272,420.38

In the event there are any questions or if clarification concerning any aspect of this report would be helpful, the PMO would be pleased to assist. Inquiries may be directed to Assistant Secretary Matthew Moran at (617)-626-4400 or email at Matthew.E.Moran@state.ma.us.

Respectfully,

A handwritten signature in blue ink that reads "Curtis H. Wood". The signature is written in a cursive style with a large initial 'C'.

Curtis Wood
Secretary
Executive Office of Technology Services and Security