



**DUA ADVISORY COUNCIL MEETING  
MINUTES**

**Council Attendees:** Richard Marlin, John Drinkwater, Christopher Carlozzi, Sam Larson

**EOLWD/DWD/DUA/Public Attendees:** Rick Jeffers, Connie Carter, Martha Wishart, Rena Kottcamp, John Saulnier, Marie-Lise Sobande, Katie Dishnica, Wendy Savary, Jeannie Pena, Meaghan Tucker

A virtual meeting was held via Webex.

A quorum was established, Rich Marlin motioned to approve holding meetings virtually until further notice. The motion was seconded and approved.

Director Jeffers, DUA Update:

- Director Jeffers introduced new members of the advisory council.
- Introductions of DUA senior staff, other DUA attendees
  
- Brief overview of Advisory Council member duties.
- Discussion regarding leadership changes at DUA. Connie Carter is Acting Director, to take over for Rick Jeffers who is moving on to the new UI system project.
  
- Relief for employers under Section 20 requests brought forward by Martha Wishart
  - Amherst Towing – balance \$78,678.63
    - Owner is deceased, passed away in 2019. The daughter of the owner was not aware of the balance due until after her father passed away. Daughter was under the assumption that this debt was paid previously. Request to waive the accrued interest and penalties since the cessation of the business.
    - Motion was proposed to approve the Section 20 request.
      - Motion was seconded
      - Vote on Motion – all in favor to approve Section 20 request
  
  - NEADS – balance \$6,329.16
    - Non-profit dog charity is unable to pay reimbursable charges, paying would ultimately close the business. Request to waive the total balance due.
    - Motion was proposed to approve the Section 20 request.
      - Motion was seconded
      - Vote on Motion – all in favor to approve Section 20 request
  
- Discussion regarding the overpayment waiver regulations. Advisory Council to review the regulations and approve at next meeting.
- Calendar for future Advisory Council quorums was shared and next meeting date was discussed.

Meeting adjourned.

Next meeting is scheduled for June 16, 2022 at 9:30am