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Commonwealth of Massachusetts
Division of Professional Licensure
Board of Certification of Operators of Drinking Water
Supply Facilities
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EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

APRIL 1, 2020 BOARD MINUTES - FINAL

Meeting was held from 3:00 pm to 4:45 pm remotely by telephone conference in accordance with the Governor of the Commonwealth's "Order Suspending Certain Provisions of the Open Meeting Law, G.L.c. 30A, § 20", signed and dated March 12, 2020.

(Board Approved 4/24/20)

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	✓	
Mr. William Salomaa	Vice Chairman	✓	
Mr. Blake Lukis	Member	✓	
Mr. Dave Coppes	Member	✓	
Mr. Andrew Reid	Member	✓	
MA Labor Representative	Vacant		
MA Dept. of Public Health Representative	Vacant		
STAFF	POSITION		
Mr. Bruce Hopper	Board Counsel	✓	
Larry Lemieux	Executive Director	✓	
PUBLIC			
Jen Pedersen	MWWA	✓	
Michael Celona	DEP	✓	
Jerry Shaughnessy	NA		

MEETING CALL TO ORDER: at 3:02 P.M. by Chairman

APPROVAL OF PREVIOUS MEETING MINUTES

Tabled for the next meeting

DISCUSSION ITEMS

- COVID-19 - brief discussion on known water supplier practices including social distancing, segregating work teams into smaller cells, limiting contractor access, sharing info with neighboring community water suppliers, etc.
- Continuation of Operation Planning (COOP) – In an effort to ensure Board continuity (if necessary) in the event the Board Chairman cannot fulfill his duties, the following motion was made:



MOTION: To elect Board member Bill Salomaa as Board Vice Chairman. Motion made by Dave Coppes and seconded by Blake Lukis. Board Vote: UNANIMOUS.

TCH APPLICATIONS

The current state of emergency may impact the timeliness of the Board's ability to review and approve Distance Learning Training Classes.

MOTION:

During the current state of emergency, the board delegates authority to the Chairman and Vice Chairman to review and approve Distancing Learning Training Classes that have appropriate controls in place. Motion made by Dave Coppes and seconded by Blake Lukis. Board Vote: UNANIMOUS.

DISCUSSION

As discussed at the previous Board meeting, a significant issue was identified following the last license renewal cycle which ended December 31, 2019 and included licenses issued from January 1, 2018 through December 31, 2019. Many more operators than usual did not renew their licenses. This raises concerns that there will be fewer licensed operators available to work at systems throughout the Commonwealth. This could impact water supply system readiness to replace operators who may become sick during the COVID-19 crisis.

The Board is working with DPL to encourage former licensees who let their licenses lapse at the end of the last renewal cycle (December 31, 2019) to either renew or make themselves available for operating under a Temporary Emergency Certification (TEC) in conjunction with a public water supplier.

DPL is working proactively to address this issue by contacting recently expired licensees (mail, email & phone calls) to encourage them to renew online, hosting an online training session for those that want to renew, and waiving any associated late fee.

The issue of training contact hours (TCHs) was discussed as individuals who wish to renew their license are required to have obtained the required number of TCHs.

MOTION

During current state of emergency, the Board waives TCHs requirements for individuals who renew any license that expired on 12/31/19, with the condition that the individual must obtain the required TCHs for the previous renewal cycle (1/1/2018-12/31/19) plus the current cycle if their license is to be eligible for the next renewal. Motion made by Bill Salomma and seconded by Blake Lukis. Board Vote: UNANIMOUS.

TEC APPLICATIONS

Name of PWS	Applying for	First Name	Last Name	Current DW License
Pine Acres Family Camping Resort	VSS-Full	Corey	Packard	None
Attleboro Water Dept.	T3-Full	Paul	DiFiore	TA; TB
High Lawn Farm	T2-Full	James	Driscoll	D1; TB

Dedham Westwood
Water Dept.

T4-Full

James

Spada

T4; D4 (both lapsed
12/31/2019)

The Board has previously delegated authority for the approval/denial of the Temporary Emergency Certificates (TEC) to the Chairman.

During the current state of emergency, PWS are activating their emergency response plans and identifying backup operators. Some of these backup operators are licensed while others may have let their licenses lapse. The Board discussed the criteria to use to ensure that the review of TECs is consistent and also reflective of potential issues with identifying appropriate operators.

The Board discussed the following criteria for reviewing the eligibility of individuals that are named as the temporary operator on the TEC application:

- Can individual obtain requested DW license within “6 Months”
- Does the potential Operator have an active DW license
- Does potential Operator have a recently expired DW license (expired 12/31/19)
- Does potential Operator have a previous DW license (expired 12/31/17)
- Does potential Operator have a license in another state
- Does potential Operator have no DW license but has demonstrated knowledge and experience and ability in effectively operating the system. Includes planning, design, start-up and operations.

Regardless, before a TEC is issued, DPL must perform CORI/SORB review on all candidates and issue the determination letter to applicant.

Chairman will further define criteria for TEC review and distribute to Board for discussion at an upcoming Board meeting.

RECIPROCITY

1. Gillespie, Elizabeth – D2-Full
2. Rosenthal, Steven – T4-Full

Tabled.

PUBLIC PARTICIPATION

APPLICATION REVIEW

MOTION

During current state of emergency, the board moves to approve the 18 license applications that were reviewed and approved by Chairman, with recusal of board member David Coppes for any MWRA applicants. Motion was made by Bill Salomaa and seconded by Andy Reid. Board Vote: UNANIMOUS

For Chairman's Review

Last Name	First Name	Applying for	Outcome
Beliveau *	Michael	D4-Full	
Descoteaux	William	D3-Full	
Devlin	Denise	D4-Full	

Reciprocity

Last Name	First Name	Applying for	Outcome
Gillespie	Elizabeth	D2-Full	Approved D2-Full
Rosenthal *	Steven	T4-Full	

2nd Review

Last Name	First Name	Applying for	Outcome
Arsenault	Joey	D1-Full	D1-Full
Bogue	Lawrence	D3-Full	D3-Full
Carmichael	Eric	D2-Full	D2-Full
Casey	Gerard	D2-Full	D2-Full
Church	Jonathan	D1-Full	D1-Full
Colonna	Daniel	T1-Full upgrade	T1-Full upgrade
DeMartino	Christopher	T1-Full upgrade	T1-Full upgrade
Hannus	Eric	D4-Full upgrade	D4-Full upgrade
Heim	Mary	T4-Full	T4-Full
Herlihy	Joshua	D2-Full	D2-Full
Hunt	Kevin	D3-Full	D3-Full
Jacobs	Matthew	D3-Full	D3-Full
Kardasz	Paul	T2-Full	T2-Full
Morrill	Jeremy	T3-Full	T3-Full
Mullen	Carl	D2-Full	D2-Full
Mullen	Carl	D3-Full	D3-Full
Nichols	Raun	D1-Full	D1-Full
Risacher Jr.	Jack	D1-Full	D1-Full
Vaughan	Elizabeth	VSS-Full	VSS-Full

New

Last Name	First Name	Applying for	Outcome
Hendry	Jamie	D2-Full	
Kirrane	Edward	T4-Full	
Landry	Peter	T4-Full	
Mahoney	Scott	VSS-Full	

Powers	Greg	D4-Full
Sullivan	Christopher	VSS-Full
Van Houten	Joshua	D3-Full

Upgrades

Last Name	First Name	Applying for	Outcome
Flamand	Jamie	T1-Full upgrade	
Laurini	Robert	T3-Full upgrade	
Manning	Ryan	D3-Full upgrade	

Last Minute Additions

Last Name	First Name	Applying for	Outcome
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Additional meeting planned for next week:

Motion to close the meeting @ 5pm was made by Blake Lukis and seconded by Andy Reid.
Board Vote: UNANIMOUS

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chairman
Board of Drinking Water & Supply Facility Operators